

**Department of Social Services
Support Divisions**

Fiscal Year 2017 Budget Request

Brian Kinkade, Director

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Department Of Social Services

Supports Division

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Department Overview



The Missouri Department of Social Services (DSS) was constitutionally established in 1974. It is charged with administering programs to promote, safeguard and protect the general welfare of children; to maintain and strengthen family life; and, to aid people in need as they strive to achieve their highest level of independence.

The department has 4 program divisions (Children's Division, Family Support Division, MO HealthNet Division and Division of Youth Services) and 2 support divisions (Divisions of Finance and Administrative Services and Legal Services) reporting to the Office of the Director. The Office of the Director oversees and coordinates the division's programs and services.

Mission

To maintain or improve the quality of life for Missouri citizens.

Vision

Safe, healthy and prosperous Missourians

Guiding Principles

- Results;
- Excellence in Service;
- Proficiency;
- Integrity;
- Stewardship; and,
- Accountability.

Core Functions

- Child protection and permanency;
- Youth rehabilitation;
- Access to quality health care; and,
- Maintaining and strengthening families.

State Auditors Reports and Oversight Evaluations

State Auditor's Reports and Oversight Evaluations

Program or Division Name	Type of Report	Date Issued	Website
Social Services/MO HealthNet Division Medicaid Management Information System Data Security	State Auditor's Report Report No. 2013-020	03/2013	www.auditor.mo.gov Audit Reports
State of Missouri Single Audit Year Ended June 30, 2012	State Auditor's Report Report No. 2013-24	03/2013	www.auditor.mo.gov Audit Reports
Social Services/Children's Division Early Childhood Development, Education and Care Fund	State Auditor's Report Report No. 2013-046	06/2013	www.auditor.mo.gov Audit Reports
Social Services/Family Support Division Electronic Benefit Transfer (EBT) Transaction Restrictions	State Auditor's Report Report No. 2013-143	12/2013	www.auditor.mo.gov Audit Reports
Social Services/Division of Youth Services Management Advisory Report	State Auditor's Report Report No. 2013-147	12/2013	www.auditor.mo.gov Audit Reports
Social Services/Welfare Investigation Unit Program Evaluation	Oversight Division Program Evaluation	01/2014	www.moga.mo.gov Program Evaluations
State of Missouri Single Audit Year Ended June 30, 2013	State Auditor's Report Report No. 2014-017	03/2014	www.auditor.mo.gov Audit Reports
Social Services/MO HealthNet Division Payment and Cost Recovery	State Auditor's Report Report No. 2014-140	12/2014	www.auditor.mo.gov Audit Reports
Social Services/Children's Division Early Childhood Development, Education and Care Fund	State Auditor's Report Report No. 2015-005	02/2015	www.auditor.mo.gov Audit Reports
State of Missouri Single Audit Year Ended June 30, 2014	State Auditor's Report Report No. 2015-014	03/2015	www.auditor.mo.gov Audit Reports

The above chart includes audits released by the State Auditor's Office in FY13, FY14, and FY15 as well as FY14 Program Evaluations by the Joint Committee on Legislative Research's Oversight Division.

Programs Subject to MO Sunset Act

Programs Subject to Missouri Sunset Act

Program	Statutes Establishing	Sunset Date	Review Status
Ground Ambulance Service Allowance	§§ 190.800-190.839 Sunset Clause: § 190.839	September 30, 2016	SB 210 (2015) extended the sunset for the Ground Ambulance Services Reimbursement Allowance (Ambulance Tax) to September 30, 2016. The MO HealthNet Division must obtain CMS approval of a Medicaid State Plan Amendment for the tax.
Nursing Facility Reimbursement Allowance	§§ 198.401-198.439 Sunset Clause: § 198.439	September 30, 2016	SB 210 (2015) extended the sunset of the Nursing Facility Reimbursement Allowance to September 30, 2016. The Nursing Facility Reimbursement Allowance is a critical funding stream to provided state matching funds for federal reimbursement under the state/federal Medicaid program.
Medicaid Managed Care Organization Reimbursement Allowance	§ 208.437 Sunset Clause: § 208.437.5	September 30, 2016	SB 210 (2015) extended the sunset of the Medicaid Managed Care Reimbursement Allowance(MCRA) to September 30, 2016. Although allowable in statue, current federal law does not allow the state to operate the MO HealthNet Managed Care Reimbursement Allowance.
Federal Reimbursement Allowance	§ 208.480 Sunset Clause: § 208.480	September 30, 2016	SB 210 (2015) extended the sunset of the Hospital Federal Reimbursement Allowance (FRA) to September 30, 2016. The Federal Reimbursement Allowance is a critical funding stream to provide state matching funds for federal reimbursement under the state/federal Medicaid program.

Program	Statutes Establishing	Sunset Date	Review Status
Pharmacy Tax	§ 338.535-338.350 Sunset Clause: § 338.550.2	September 30, 2016	SB 62 (2011) extended the sunset of the Pharmacy Tax to September 30, 2016. The Pharmacy Tax is a critical funding stream to provide state matching funds for federal reimbursement under the state/federal Medicaid program.
Intermediate Care Facility for the Mentally Retarded Provider Tax	§ 633.401 Sunset Clause: § 633.401.16	September 30, 2016	SB 62 (2011) extended the sunset of the Intermediate Care Facility for the Mentally Retarded Provider Tax (ICFMR) to September 30, 2016. The Intermediate Care Facility for the Mentally Retarded Provider Tax is a critical funding stream to provide state matching funds for federal reimbursement to under the state/federal Medicaid program.
Residential Treatment Tax Credit	§ 135.1150 Sunset Clause: § 135.1150.8	December 31, 2016	SB 614 (2006) created the residential Treatment Tax Credit. HB 1172 (2012) extended the sunset to December 31, 2016. The Residential Treatment Tax Credit may be claimed on donations to qualified residential treatment centers of children's services.
Developmental Disability Care Provider Tax Credit	§135.1180 Sunset Clause: § 135.1180.7	December 31, 2016	HB 1172 (2012) created the Developmental Disability Care Provider Tax Credit, and set the sunset date for December 31, 2016, unless reauthorized. The Developmental Disability Care Provider Tax Credit may be claimed on donations to qualified Developmental Disability Care Providers.

Program	Statutes Establishing	Sunset Date	Review Status
Foster Care and Adoptive Parents Recruitment and Retention Fund	§453.600 Sunset Clause: § 453.600.5 §143.1015 Sunset Clause: §143.1015.6	August 28, 2017	HB 431 (2011) created the Foster Care and Adoptive Parents Recruitment and Retention Fund. The authorization for the fund sunsets August 28, 2017 unless reauthorized. The fund is to grant awards to licensed community-based foster care and adoption recruitment programs.
Low-Wage Trap Elimination Act	§208.053 Sunset Clause: § 208.053.7	August 28, 2017	SB 986 (2013) created the "Hand-up Program". The authorization for the program sunsets August 28, 2017 unless reauthorized. The program is to transition persons receiving state-funded child care subsidy benefits by allowing them to continue with the program but with cost-sharing of premiums as their income increases.
Missouri Rx Plan	§ 208.780-208-798 Sunset Clause: § 208.798.2	December 31, 2017	HB 412 (2011) extended the sunset for the Missouri Rx Program from the Missouri Senior Rx Program to August 28, 2014. SB754 extended the program through 2017. The Missouri Rx Program provides prescription drug assistance benefits to the elderly and disabled.
Missouri Electronic Prior Authorization Committee	§338.320 Sunset Clause: § 338.320.6	August 28, 2018	HBs 1563 and 1827 (2012) established the Missouri Electronic Prior Authorization Committee. The committee sunsets August 28, 2018, unless reauthorized. The committee is to facilitate, monitor, and report to the general assembly on Missouri-based efforts to contribute to the establishment of national prior authorization standards.

Program	Statutes Establishing	Sunset Date	Review Status
Ticket-to-Work Health Assurance Program	§208.146 Sunset Clause: § 208.146.7	August 28, 2019	SB 577 (2007) authorized the Ticket-to-Work Program. SB 127 (2013) extended the sunset to August 28, 2019. The Ticket-to-Work Program allows medical assistance to be paid for a person who is employed, subject to appropriations and in accordance with the federal Ticket to Work and Work Incentives Improvement Act of 1999.
Pregnancy Resource Center Tax Credit	§135.630 Sunset Clause: § 135.630.10	December 31, 2019	HB 1485 (2006) authorized the Pregnancy Resource Center Tax Credit. The Credit sunset August 28, 2012. SB 20 (2013) reauthorized the Pregnancy Resource Center Tax Credit with a sunset of December 31, 2019. The Pregnancy Resource Center Tax Credit allows people to claim tax credits for donations to qualified pregnancy resource centers.
Supplemental Nutrition Assistance Program (SNAP) - Pilot Program for Access to Fresh Food	§208.018 Sunset Clause: §208.018.6	August 28, 2020	SB 680 (2014) authorized a Pilot Program to supplement the Supplemental Nutrition Assistance Program. The authorization for the Pilot Program sunsets August 28, 2020 unless reauthorized. The Pilot Program allows SNAP participants with access and ability to purchase fresh food when purchasing fresh food at farmers' markets.

Department's Recommendation Summary

**DEPARTMENT OF SOCIAL
FISCAL YEAR 2017 SAM SECTION**

H.B. Sec.	Decision Item Name	2017 Department Request				
		FTE	GR	FF	OF	Total
11.005	Office of the Director					
	Core	3.25	135,202	145,417	30,773	311,392
	<i>Total</i>	3.25	135,202	145,417	30,773	311,392
11.010	Federal Grants and Donations					
	Core	0.00	0	9,443,552	33,999	9,477,551
	<i>Total</i>	0.00	0	9,443,552	33,999	9,477,551
11.015	Human Resource Center					
	Core	11.52	272,167	227,627	0	499,794
	<i>Total</i>	11.52	272,167	227,627	0	499,794
11.020	Mo Medicaid Audit & Compliance					
	Core	73.05	1,353,183	2,442,691	133,587	3,929,461
	<i>Total</i>	73.05	1,353,183	2,442,691	133,587	3,929,461
11.025	Systems Management					
	Core	0.00	642,673	3,969,576	0	4,612,249
	<i>Total</i>	0.00	642,673	3,969,576	0	4,612,249
11.030	Recovery Audit & Compliance Contract					
	Core	0.00	0	0	1,200,000	1,200,000
	<i>Total</i>	0.00	0	0	1,200,000	1,200,000
11.040	Finance and Administrative Services					
	Core	72.00	2,097,954	1,219,418	1,253,232	4,570,604
	<i>Total</i>	72.00	2,097,954	1,219,418	1,253,232	4,570,604

**DEPARTMENT OF SOCIAL
FISCAL YEAR 2017 SAM SECTION**

H.B. Sec.	Decision Item Name	2017 Department Request				
		FTE	GR	FF	OF	Total
11.045	Revenue Maximization					
	Core	0.00	0	5,250,000	0	5,250,000
	<i>Total</i>	0.00	0	5,250,000	0	5,250,000
11.050	Receipt & Disbursement - Refunds					
	Core	0.00	0	12,055,000	3,044,000	15,099,000
	<i>Total</i>	0.00	0	12,055,000	3,044,000	15,099,000
11.055	Neglected & Delinquent Children					
	Core	0.00	1,504,000	0	0	1,504,000
	<i>Total</i>	0.00	1,504,000	0	0	1,504,000
11.060	Legal Services					
	Core	124.97	1,586,739	3,463,429	829,337	5,879,505
	<i>Total</i>	124.97	1,586,739	3,463,429	829,337	5,879,505
	<i>Supports Core Total</i>	284.79	7,591,918	38,216,710	6,524,928	52,333,556
	<i>Total Supports</i>	284.79	7,591,918	38,216,710	6,524,928	52,333,556

Office of Director

DECISION ITEM SUMMARY

Budget Unit									
Decision Item	FY 2015	FY 2015	FY 2016	FY 2016	FY 2017	FY 2017	*****	*****	
Budget Object Summary	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	SECURED	SECURED	
Fund	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	COLUMN	COLUMN	
OFFICE OF DIRECTOR									
CORE									
PERSONAL SERVICES									
GENERAL REVENUE	104,181	1.16	101,659	1.61	101,659	1.61	0	0.00	
DEPT OF SOC SERV FEDERAL & OTH	143,448	1.55	144,220	0.72	144,220	0.72	0	0.00	
CHILD SUPPORT ENFORCEMENT FUND	30,770	0.32	30,773	0.92	30,773	0.92	0	0.00	
TOTAL - PS	278,399	3.03	276,652	3.25	276,652	3.25	0	0.00	
EXPENSE & EQUIPMENT									
GENERAL REVENUE	34,613	0.00	33,543	0.00	33,543	0.00	0	0.00	
DEPT OF SOC SERV FEDERAL & OTH	1,146	0.00	1,197	0.00	1,197	0.00	0	0.00	
TOTAL - EE	35,759	0.00	34,740	0.00	34,740	0.00	0	0.00	
TOTAL	314,158	3.03	311,392	3.25	311,392	3.25	0	0.00	
GRAND TOTAL	\$314,158	3.03	\$311,392	3.25	\$311,392	3.25	\$0	0.00	

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CORE DECISION ITEM

Department: Social Services
Division: Office of Director
Core: Office of Director

Budget Unit: 88712C

HB Section: 11.005

1. CORE FINANCIAL SUMMARY

FY 2017 Budget Request				
	GR	Federal	Other	Total
PS	101,659	144,220	30,773	276,652
EE	33,543	1,197		34,740
PSD				
TRF				
Total	135,202	145,417	30,773	311,392
FTE	1.61	0.72	0.92	3.25

Est. Fringe	44,021	46,667	17,692	108,380
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Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.

FY 2017 Governor's Recommendation				
	GR	Federal	Other	Total
PS				
EE				
PSD				
TRF				
Total				0
FTE				0.00

Est. Fringe	0	0	0	0
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Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.

Other Funds: Child Support Enforcement Collections Fund (0169)

2. CORE DESCRIPTION

Core operating budget for the Office of the Director.

3. PROGRAM LISTING (list programs included in this core funding)

Office of the Director

CORE DECISION ITEM

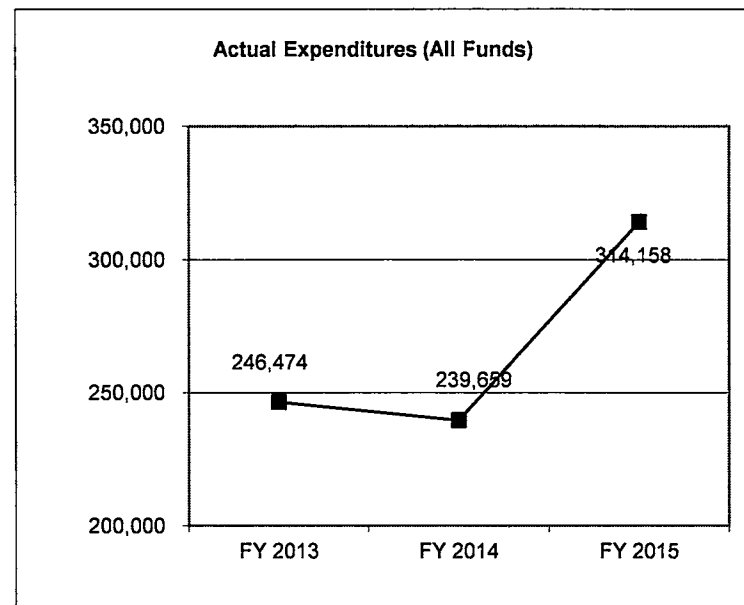
Department: Social Services
Division: Office of Director
Core: Office of Director

Budget Unit: 88712C

HB 11.005

4. FINANCIAL HISTORY

	FY 2013 Actual	FY 2014 Actual	FY 2015 Actual	FY 2016 Current Yr.
Appropriation (All Funds)	273,825	257,360	318,505	311,392
Less Reverted (All Funds)	(6,516)	(4,259)	(4,293)	N/A
Less Restricted (All Funds)	0	0	0	N/A
Budget Authority (All Funds)	267,309	253,101	314,212	N/A
Actual Expenditures (All Funds)	246,474	239,659	314,158	N/A
Unexpended (All Funds)	20,835	13,442	54	N/A
Unexpended, by Fund:				
General Revenue	2	0	0	N/A
Federal	3,032	0	50	N/A
Other	17,801	13,442	3	N/A
	(1)		(2)	(3)



Reverted includes the statutory three- percent reserve (when applicable).
Restricted includes any Governor's Expenditure Restriction (when applicable).

NOTES:

(1) FY13 Agency Reserve of \$16,032 (E&E) in Child Support Enforcement.

(2) FY15 Core reduction of \$13,441 in (E&E) Child Support Enforcement Fund (0169). Core reallocation \$72,500 from the FSD Admin \$24,167 FF, CD Admin \$24,167 FF and DYS Admin \$24,166. Core reduction of 2% of Professional Services \$32 GR.

(3) FY16 Core reduction of \$8,630 GR.

CORE RECONCILIATION DETAIL

**DEPARTMENT OF SOCIAL SERVICES
OFFICE OF DIRECTOR**

5. CORE RECONCILIATION DETAIL

	Budget Class	FTE	GR	Federal	Other	Total	Explanation
TAFP AFTER VETOES							
	PS	3.25	101,659	144,220	30,773	276,652	
	EE	0.00	33,543	1,197	0	34,740	
	Total	3.25	135,202	145,417	30,773	311,392	
DEPARTMENT CORE REQUEST							
	PS	3.25	101,659	144,220	30,773	276,652	
	EE	0.00	33,543	1,197	0	34,740	
	Total	3.25	135,202	145,417	30,773	311,392	
GOVERNOR'S RECOMMENDED CORE							
	PS	3.25	101,659	144,220	30,773	276,652	
	EE	0.00	33,543	1,197	0	34,740	
	Total	3.25	135,202	145,417	30,773	311,392	

DECISION ITEM DETAIL

Budget Unit	FY 2015	FY 2015	FY 2016	FY 2016	FY 2017	FY 2017	*****	*****
Decision Item	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	SECURED	SECURED
Budget Object Class	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	COLUMN	COLUMN
OFFICE OF DIRECTOR								
CORE								
STATE DEPARTMENT DIRECTOR	121,054	1.00	115,193	1.00	121,704	1.00	0	0.00
DEPUTY STATE DEPT DIRECTOR	91,875	0.83	109,712	1.00	110,244	1.00	0	0.00
DESIGNATED PRINCIPAL ASST DEPT	15,730	0.20	0	0.00	0	0.00	0	0.00
SPECIAL ASST OFFICE & CLERICAL	49,740	1.00	51,747	1.25	44,704	1.25	0	0.00
TOTAL - PS	278,399	3.03	276,652	3.25	276,652	3.25	0	0.00
TRAVEL, IN-STATE	1,199	0.00	1,564	0.00	1,564	0.00	0	0.00
TRAVEL, OUT-OF-STATE	0	0.00	1,006	0.00	1,006	0.00	0	0.00
SUPPLIES	11,238	0.00	11,005	0.00	11,005	0.00	0	0.00
PROFESSIONAL DEVELOPMENT	8,440	0.00	1,548	0.00	3,843	0.00	0	0.00
COMMUNICATION SERV & SUPP	10,756	0.00	12,456	0.00	12,456	0.00	0	0.00
PROFESSIONAL SERVICES	1,139	0.00	1,553	0.00	1,553	0.00	0	0.00
HOUSEKEEPING & JANITORIAL SERV	189	0.00	305	0.00	305	0.00	0	0.00
M&R SERVICES	393	0.00	4,554	0.00	554	0.00	0	0.00
OFFICE EQUIPMENT	0	0.00	10	0.00	10	0.00	0	0.00
OTHER EQUIPMENT	1,180	0.00	10	0.00	1,205	0.00	0	0.00
PROPERTY & IMPROVEMENTS	284	0.00	0	0.00	284	0.00	0	0.00
BUILDING LEASE PAYMENTS	0	0.00	10	0.00	10	0.00	0	0.00
EQUIPMENT RENTALS & LEASES	753	0.00	709	0.00	755	0.00	0	0.00
MISCELLANEOUS EXPENSES	188	0.00	10	0.00	190	0.00	0	0.00
TOTAL - EE	35,759	0.00	34,740	0.00	34,740	0.00	0	0.00
GRAND TOTAL	\$314,158	3.03	\$311,392	3.25	\$311,392	3.25	\$0	0.00
GENERAL REVENUE	\$138,794	1.16	\$135,202	1.61	\$135,202	1.61		0.00
FEDERAL FUNDS	\$144,594	1.55	\$145,417	0.72	\$145,417	0.72		0.00
OTHER FUNDS	\$30,770	0.32	\$30,773	0.92	\$30,773	0.92		0.00

PROGRAM DESCRIPTION

Department: Social Services

HB Section: 11.005

Program Name: Office of Director

Program is found in the following core budget(s): Office of Director

1. What does this program do?

In its leadership role, the Office of the Director operates under the guiding principles of:

- Results
- Excellence in Service
- Proficiency
- Integrity
- Accountability

Nearly 7,000 employees in four program divisions (Children's Division, Family Support Division, Division of Youth Services and MO HealthNet Division) and two support divisions (Division of Finance and Administrative Services and Division of Legal Services) report to the Office of the Director. The Office of the Director oversees and coordinates the divisions' programs and services to meet department goals that:

- Every Missouri child will be safe and live free from abuse and neglect.
- Every young person served by the Division of Youth Services (DYS) will become a productive citizen and lead a fulfilling life.
- Every MO HealthNet participant has access to high quality, cost effective health care.
- Every eligible Missourian has access to supports that assist them in overcoming barriers to self reliance.
- DSS will operate with responsiveness, accountability and respect for the public trust.

Department of Social Services current focus areas include:

- Implementing a new eligibility and enrollment system for income maintenance programs called Missouri Eligibility Determination and Enrollment System (MEDES).
- Reorganizing Family Support Division and Children's Division office space to ensure customer access to services, increase efficiencies in staff usage and realize cost savings.
- Streamlining operations and increasing use of technology to support DSS goals (Family Support Division imaging/document management and processing centers).
- Improving child safety and services, enabling families to remain intact.
- Strengthening permanency outcomes for children in the Children's Division care and custody.
- Implementing a multi-system approach to working with youth who cross over between child welfare and juvenile justice systems.
- Increasing TANF (Temporary Assistance for Needy Families) work participation rate.
- Studying and developing best approach to overall care management for families and pregnant women who are currently served through the fee-for-service program.
- Implementing health care management initiatives for vulnerable MO HealthNet populations (asthma care management, foster care health homes, community health worker pilot).

PROGRAM DESCRIPTION

Department: Social Services

HB Section: 11.005

Program Name: Office of Director

Program is found in the following core budget(s): Office of Director

2. What is the authorization for this program, i.e., federal or state statute, etc.? (Include the federal program number, if applicable.)

State Statute: 660.010, RSMo.

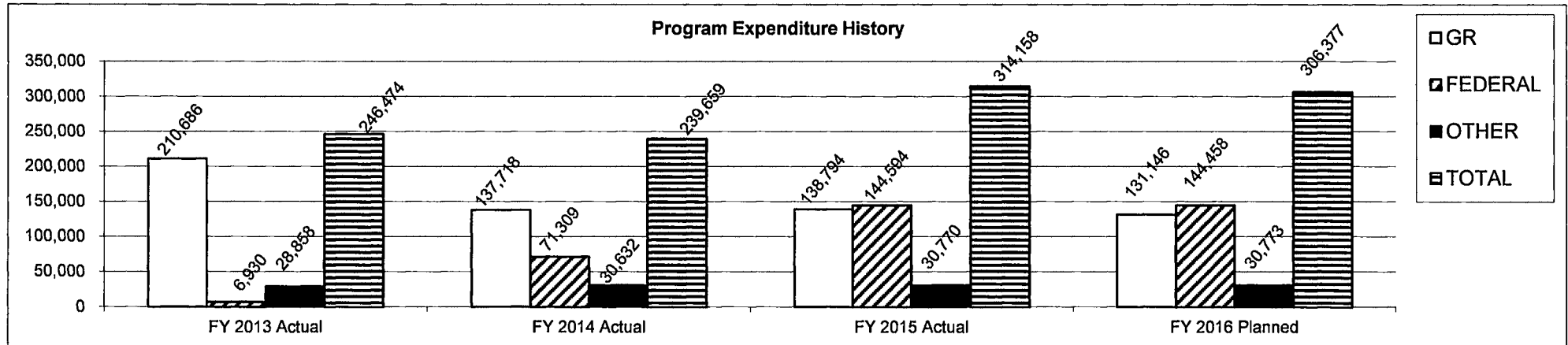
3. Are there federal matching requirements? If yes, please explain.

There is no federal matching requirement. However, expenditures are pooled with other administrative expenditures to earn a federal indirect rate.

4. Is this a federally mandated program? If yes, please explain.

No.

5. Provide actual expenditures for the prior three fiscal years and planned expenditures for the current fiscal year.



Planned FY 2016 expenditures are net of reserves and reverted.

6. What are the sources of the "Other " funds?

Child Support Enforcement Collections Fund (0169)

PROGRAM DESCRIPTION

Department: Social Services

HB Section: 11.005

Program Name: Office of Director

Program is found in the following core budget(s): Office of Director

7a. Provide an effectiveness measure.

The Office of the Director supports all Department of Social Services programs. Efficiency measures will be found in the departmental division sections.

7b. Provide an efficiency measure.

N/A

7c. Provide the number of clients/individuals served, if applicable.

N/A

7d. Provide a customer satisfaction measure, if available.

N/A

MO DEx

DECISION ITEM SUMMARY

Budget Unit								
Decision Item	FY 2015	FY 2015	FY 2016	FY 2016	FY 2017	FY 2017	*****	*****
Budget Object Summary	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	SECURED	SECURED
Fund	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	COLUMN	COLUMN
MO LAW ENF DATA EXCH DATA FEED								
CORE								
PROGRAM-SPECIFIC								
GENERAL REVENUE	0	0.00	125,000	0.00	0	0.00	0	0.00
DEPT OF SOC SERV FEDERAL & OTH	0	0.00	125,000	0.00	0	0.00	0	0.00
TOTAL - PD	0	0.00	250,000	0.00	0	0.00	0	0.00
TOTAL	0	0.00	250,000	0.00	0	0.00	0	0.00
GRAND TOTAL	\$0	0.00	\$250,000	0.00	\$0	0.00	\$0	0.00

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CORE DECISION ITEM

Department: Social Services
Division: Office of Director
Core: MoDEX Data Feed

Budget Unit: 88712C
HB Section: 11.007

1. CORE FINANCIAL SUMMARY

FY 2017 Budget Request				
	GR	Federal	Other	Total
PS				
EE				
PSD				
TRF				
Total				0
FTE	0.00	0.00	0.00	0.00
Est. Fringe	0	0	0	0
Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted				

FY 2017 Governor's Recommendation				
	GR	Federal	Other	Total
PS				
EE				
PSD				
TRF				
Total				0
FTE				0.00
Est. Fringe	0	0	0	0
Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted				

Other Funds:

2. CORE DESCRIPTION

Missouri Law Enforcement Data Exchange (MoDEX) provides the ability to search, link, analyze and share criminal justice information across judicial boundaries, such as incident/case reports, incarceration data, computer aided dispatch, photos, citations, collisions, and pawn data on a statewide basis. Funds are used to transfer agency data to a central site and make it available for inquiry.

DSS is responsible for the costs to connect to the network and any data line upgrades.

This program is reduced the fiscal year 2017 budget.

3. PROGRAM LISTING (list programs included in this core funding)

N/A

CORE DECISION ITEM

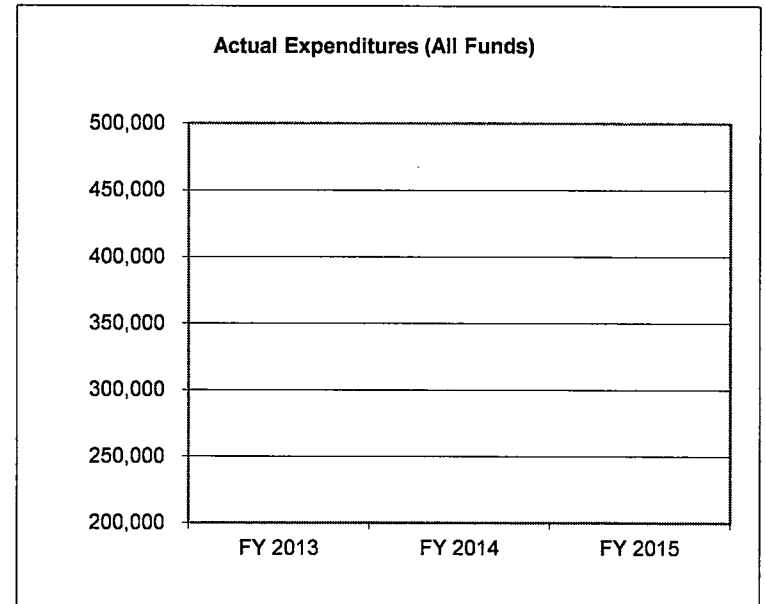
Department: Social Services
Division: Office of Director
Core: MoDEX Data Feed

Budget Unit: 88712C

HB Section: 11.007

4. FINANCIAL HISTORY

	FY 2013 Actual	FY 2014 Actual	FY 2015 Actual	FY 2016 Current Yr.
Appropriation (All Funds)			0	250,000
Less Reverted (All Funds)			0	N/A
Less Restricted (All Funds)			0	N/A
Budget Authority (All Funds)			0	N/A
Actual Expenditures (All Funds)			0	N/A
Unexpended (All Funds)	0	0	0	N/A
			0	
Unexpended, by Fund:				
General Revenue			0	N/A
Federal			0	N/A
Other			0	N/A
				(1)



Reverted includes the statutory three- percent reserve (when applicable).
 Restricted includes any Governor's Expenditure Restriction (when applicable).

NOTES:

(1) Agency Reserve of \$250,000 while department reviews and researches implementation of program in cooperation with other agencies.

CORE RECONCILIATION DETAIL

DEPARTMENT OF SOCIAL SERVICES MO LAW ENF DATA EXCH DATA FEED

5. CORE RECONCILIATION DETAIL

				Budget Class	FTE	GR	Federal	Other	Total	Explanation
TAFP AFTER VETOES				PD	0.00	125,000	125,000	0	250,000	
Total					0.00	125,000	125,000	0	250,000	
DEPARTMENT CORE ADJUSTMENTS										
Core Reduction	264	9121	PD	0.00		0	(125,000)	0	(125,000)	Core Reduction of program.
Core Reduction	264	9120	PD	0.00		(125,000)	0	0	(125,000)	Core Reduction of program.
NET DEPARTMENT CHANGES					0.00	(125,000)	(125,000)	0	(250,000)	
DEPARTMENT CORE REQUEST										
				PD	0.00	0	0	0	0	
Total					0.00	0	0	0	0	
GOVERNOR'S RECOMMENDED CORE										
				PD	0.00	0	0	0	0	
Total					0.00	0	0	0	0	

DECISION ITEM DETAIL

Budget Unit	FY 2015	FY 2015	FY 2016	FY 2016	FY 2017	FY 2017	*****	*****
Decision Item	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	SECURED	SECURED
Budget Object Class	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	COLUMN	COLUMN
MO LAW ENF DATA EXCH DATA FEED								
CORE								
PROGRAM DISTRIBUTIONS	0	0.00	250,000	0.00	0	0.00	0	0.00
TOTAL - PD	0	0.00	250,000	0.00	0	0.00	0	0.00
GRAND TOTAL	\$0	0.00	\$250,000	0.00	\$0	0.00	\$0	0.00
GENERAL REVENUE	\$0	0.00	\$125,000	0.00	\$0	0.00		0.00
FEDERAL FUNDS	\$0	0.00	\$125,000	0.00	\$0	0.00		0.00
OTHER FUNDS	\$0	0.00	\$0	0.00	\$0	0.00		0.00

PROGRAM DESCRIPTION

Department: Social Services

HB Section: 11.007

Program Name: Office of Director

Program is found in the following core budget(s): MoDEX Data Feed

1. What does this program do?

Missouri Law Enforcement Data Exchange (MoDEX) provides the ability to search, link, analyze and share criminal justice information across judicial boundaries, such as incident/case reports, incarceration data, computer aided dispatch, photos, citations, collisions, and pawn data on a statewide basis. Funds are used to transfer agency data to a central site and make it available for inquiry.

MoDEX interfaces with the National Data Exchange (N-Dex), a secure site administered by the FBI.

2. What is the authorization for this program, i.e., federal or state statute, etc.? (Include the federal program number, if applicable.)

N/A

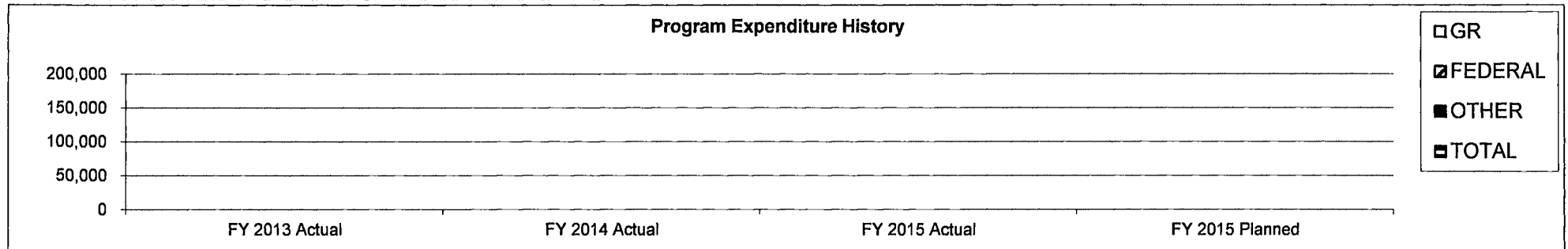
3. Are there federal matching requirements? If yes, please explain.

N/A

4. Is this a federally mandated program? If yes, please explain.

N/A

5. Provide actual expenditures for the prior three fiscal years and planned expenditures for the current fiscal year.



Planned FY 2016 expenditures are net of reserves and reverted.

PROGRAM DESCRIPTION

Department: Social Services

HB Section: 11.007

Program Name: Office of Director

Program is found in the following core budget(s): MoDEX Data Feed

6. What are the sources of the "Other " funds?

N/A

7a. Provide an effectiveness measure.

N/A

7b. Provide an efficiency measure.

N/A

7c. Provide the number of clients/individuals served, if applicable.

N/A

7d. Provide a customer satisfaction measure, if available.

N/A

Federal Grants and Donations

DECISION ITEM SUMMARY

Budget Unit									
Decision Item	FY 2015	FY 2015	FY 2016	FY 2016	FY 2017	FY 2017	*****	*****	
Budget Object Summary	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	SECURED	SECURED	
Fund	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	COLUMN	COLUMN	
FEDERAL GRANTS & DONATIONS									
CORE									
PERSONAL SERVICES									
DEPT OF SOC SERV FEDERAL & OTH	0	0.00	1	0.00	1	0.00	0	0.00	
FAMILY SERVICES DONATIONS	0	0.00	1	0.00	1	0.00	0	0.00	
TOTAL - PS	0	0.00	2	0.00	2	0.00	0	0.00	
EXPENSE & EQUIPMENT									
DEPT OF SOC SERV FEDERAL & OTH	288,073	0.00	2,193,629	0.00	2,193,629	0.00	0	0.00	
DYS CHILD BENEFITS FUND	934	0.00	0	0.00	0	0.00	0	0.00	
FAMILY SERVICES DONATIONS	0	0.00	13	0.00	13	0.00	0	0.00	
TOTAL - EE	289,007	0.00	2,193,642	0.00	2,193,642	0.00	0	0.00	
PROGRAM-SPECIFIC									
DEPT OF SOC SERV FEDERAL & OTH	93,447	0.00	7,249,922	0.00	7,249,922	0.00	0	0.00	
DYS CHILD BENEFITS FUND	14,044	0.00	0	0.00	0	0.00	0	0.00	
FAMILY SERVICES DONATIONS	0	0.00	33,985	0.00	33,985	0.00	0	0.00	
TOTAL - PD	107,491	0.00	7,283,907	0.00	7,283,907	0.00	0	0.00	
TOTAL	396,498	0.00	9,477,551	0.00	9,477,551	0.00	0	0.00	
GRAND TOTAL	\$396,498	0.00	\$9,477,551	0.00	\$9,477,551	0.00	\$0	0.00	

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CORE DECISION ITEM

Department: Social Services
Division: Office of Director
Core: Federal Grants and Donations

Budget Unit: 88722C

HB Section: 11.010

1. CORE FINANCIAL SUMMARY

FY 2017 Budget Request				
	GR	Federal	Other	Total
PS		1	1	2
EE		2,193,629	13	2,193,642
PSD		7,249,922	33,985	7,283,907
TRF				
Total		9,443,552	33,999	9,477,551
FTE	0.00	0.00	0.00	0.00

Est. Fringe	0	0	0	0
Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.				

Other Funds: Family Services Donation (0167)

FY 2017 Governor's Recommendation				
	GR	Federal	Other	Total
PS				
EE				
PSD				
TRF				
Total				0
FTE				0.00

Est. Fringe	0	0	0	0
Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.				

2. CORE DESCRIPTION

Core budget to receive and spend time limited grants or donations from federal, state or private sources. Appropriations language requires the Department to notify the Senate Appropriations and House Budget Chairs prior to expending grants from the fund. That notification is provided during the budget process for known expenditures and through a letter for grants not known at the time of budget printing.

3. PROGRAM LISTING (list programs included in this core funding)

Federal Grants and Donations

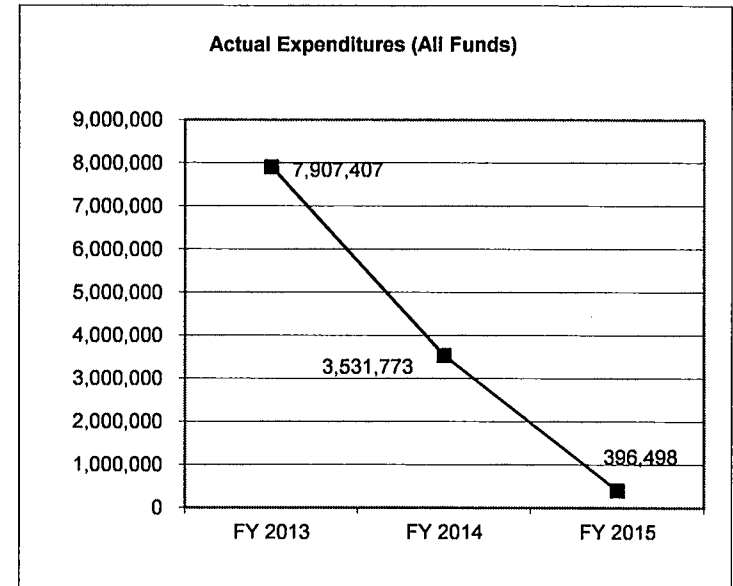
CORE DECISION ITEM

Department: Social Services
Division: Office of Director
Core: Federal Grants and Donations

Budget Unit: 88722C
HB Section: 11.010

4. FINANCIAL HISTORY

	FY 2013 Actual	FY 2014 Actual	FY 2015 Actual	FY 2016 Current Yr.
Appropriation (All Funds)	10,033,999	9,477,551	9,477,551	9,477,551
Less Reverted (All Funds)	0	0	0	N/A
Less Restricted (All Funds)	0	0	0	N/A
Budget Authority (All Funds)	10,033,999	9,477,551	9,477,551	N/A
Actual Expenditures (All Funds)	7,907,407	3,531,773	396,498	N/A
Unexpended (All Funds)	2,126,592	5,945,778	9,081,053	N/A
Unexpended, by Fund:				
General Revenue	0	0	0	N/A
Federal	2,092,593	5,911,779	9,047,054	N/A
Other	33,999	33,999	33,999	N/A
	(1)	(2)	(3)	



Reverted includes the statutory three- percent reserve (when applicable).
 Restricted includes any Governor's Expenditure Restriction (when applicable).

NOTES:

- (1)** FY 2013 transferred \$6,500,000 from 0610 federal funds to federal fund 0199 for food banks, school-aged childcare, and mentoring services from TANF Contingency Fund. Agency Reserve of \$23,999 for Family Services Donation Fund (0167). Federal lapse from fund 0610 was due to timeliness of spending grants.
- (2)** FY 2014 transferred \$2,460,044 from 0610 federal funds to federal fund 2292 for Early Childhood Adv Council and Health Care IT. Agency Reserve of \$23,999 for Family Services Donation Fund (0167). Federal lapse from fund 0610 was due to timeliness of spending grants.
- (3)** FY 2015 Agency Reserve of \$23,999 Family Services Donation Fund (0167). Federal lapse from fund 0610 was due to timeliness of spending grants.

CORE RECONCILIATION DETAIL

**DEPARTMENT OF SOCIAL SERVICES
FEDERAL GRANTS & DONATIONS**

5. CORE RECONCILIATION DETAIL

	Budget Class	FTE	GR	Federal	Other	Total	Explanation
TAFP AFTER VETOES							
	PS	0.00	0	1	1	2	
	EE	0.00	0	2,193,629	13	2,193,642	
	PD	0.00	0	7,249,922	33,985	7,283,907	
	Total	0.00	0	9,443,552	33,999	9,477,551	
DEPARTMENT CORE REQUEST							
	PS	0.00	0	1	1	2	
	EE	0.00	0	2,193,629	13	2,193,642	
	PD	0.00	0	7,249,922	33,985	7,283,907	
	Total	0.00	0	9,443,552	33,999	9,477,551	
GOVERNOR'S RECOMMENDED CORE							
	PS	0.00	0	1	1	2	
	EE	0.00	0	2,193,629	13	2,193,642	
	PD	0.00	0	7,249,922	33,985	7,283,907	
	Total	0.00	0	9,443,552	33,999	9,477,551	

DECISION ITEM DETAIL

Budget Unit	FY 2015	FY 2015	FY 2016	FY 2016	FY 2017	FY 2017	*****	*****
Decision Item	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	SECURED	SECURED
Budget Object Class	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	COLUMN	COLUMN
FEDERAL GRANTS & DONATIONS								
CORE								
OTHER	0	0.00	2	0.00	2	0.00	0	0.00
TOTAL - PS	0	0.00	2	0.00	2	0.00	0	0.00
TRAVEL, IN-STATE	7,870	0.00	5,001	0.00	5,001	0.00	0	0.00
TRAVEL, OUT-OF-STATE	2,191	0.00	3,001	0.00	3,001	0.00	0	0.00
SUPPLIES	8,018	0.00	15,000	0.00	15,000	0.00	0	0.00
PROFESSIONAL DEVELOPMENT	5,290	0.00	15,000	0.00	15,000	0.00	0	0.00
COMMUNICATION SERV & SUPP	1,900	0.00	25,001	0.00	25,001	0.00	0	0.00
PROFESSIONAL SERVICES	242,781	0.00	2,102,934	0.00	2,102,934	0.00	0	0.00
M&R SERVICES	17,468	0.00	15,000	0.00	15,000	0.00	0	0.00
OFFICE EQUIPMENT	0	0.00	1	0.00	1	0.00	0	0.00
OTHER EQUIPMENT	448	0.00	6,001	0.00	6,001	0.00	0	0.00
PROPERTY & IMPROVEMENTS	0	0.00	1	0.00	1	0.00	0	0.00
BUILDING LEASE PAYMENTS	2,650	0.00	5,001	0.00	5,001	0.00	0	0.00
EQUIPMENT RENTALS & LEASES	0	0.00	201	0.00	201	0.00	0	0.00
MISCELLANEOUS EXPENSES	391	0.00	1,500	0.00	1,500	0.00	0	0.00
TOTAL - EE	289,007	0.00	2,193,642	0.00	2,193,642	0.00	0	0.00
PROGRAM DISTRIBUTIONS	93,447	0.00	7,283,907	0.00	7,283,907	0.00	0	0.00
REFUNDS	14,044	0.00	0	0.00	0	0.00	0	0.00
TOTAL - PD	107,491	0.00	7,283,907	0.00	7,283,907	0.00	0	0.00
GRAND TOTAL	\$396,498	0.00	\$9,477,551	0.00	\$9,477,551	0.00	\$0	0.00
GENERAL REVENUE	\$0	0.00	\$0	0.00	\$0	0.00		0.00
FEDERAL FUNDS	\$396,498	0.00	\$9,443,552	0.00	\$9,443,552	0.00		0.00
OTHER FUNDS	\$0	0.00	\$33,999	0.00	\$33,999	0.00		0.00

PROGRAM DESCRIPTION

Department: Social Services

HB Section: 11.010

Program Name: Federal Grants and Donations

Program is found in the following core budget(s): Federal Grants and Donations

1. What does this program do?

This appropriation provides the Department with a centralized administrative mechanism to receive and expend new grants as they become available during the fiscal year. The Division of Finance and Administrative Services coordinates the use of this authority for the Department as divisions pursue sources other than General Revenue for funding. New funding sources and new grants provide opportunities to sustain a level of service delivery and fund program development that will better serve Missourians. Without this appropriation, the Department would be forced to delay use of new grants and donations until emergency or supplemental appropriations are approved.

This appropriation is primarily used for one-time and/or time-limited federal grants and may support a wide variety of expenditures, including staff, if called on or required, for effective administration of the grant or donation. House Bill 11 language for this appropriation requires the Department to notify the General Assembly of any new funds and the purpose for which they will be expended. Multiple year grants that are first spent through this appropriation are transferred to the grantee Division's budget through the appropriation process when it is anticipated that funding will continue for years after the grant is first received. Exceptions to this rule are made in those cases when the Department is acting in an administrative capacity.

Awards planned to utilize this appropriation:

Division	FY 17 Planned
FSD	School Violence Hotline
CD	Adoption Incentives
CD	Casey Family Services Grant
CD	SEBTC (Summer Food Program)
DLS	STAT Task Force
DLS	State Cyber Crime Grant
DYS	Title I
DYS	DYS Donations
DLS	SNAP Trafficking Grant
MHD	Adult Medicaid Quality Grant

Awards which utilized this appropriation in FY 15:

FY15
School Violence Hotline
Adoption Incentives
Casey Family Services Grant
SEBTC (Summer Food Program)
STAT Task Force
State Cyber Crime Grant
Title I
DYS Donations
SNAP Trafficking Grant

2. What is the authorization for this program, i.e., federal or state statute, etc.? (Include the federal program number, if applicable.)

Chapter 660 RSMo.

3. Are there federal matching requirements? If yes, please explain.

Some federal grants require a state match. State matches are paid from the grantee Division's budget. The percentage of required state match depends on the grant.

PROGRAM DESCRIPTION

Department: Social Services

HB Section: 11.010

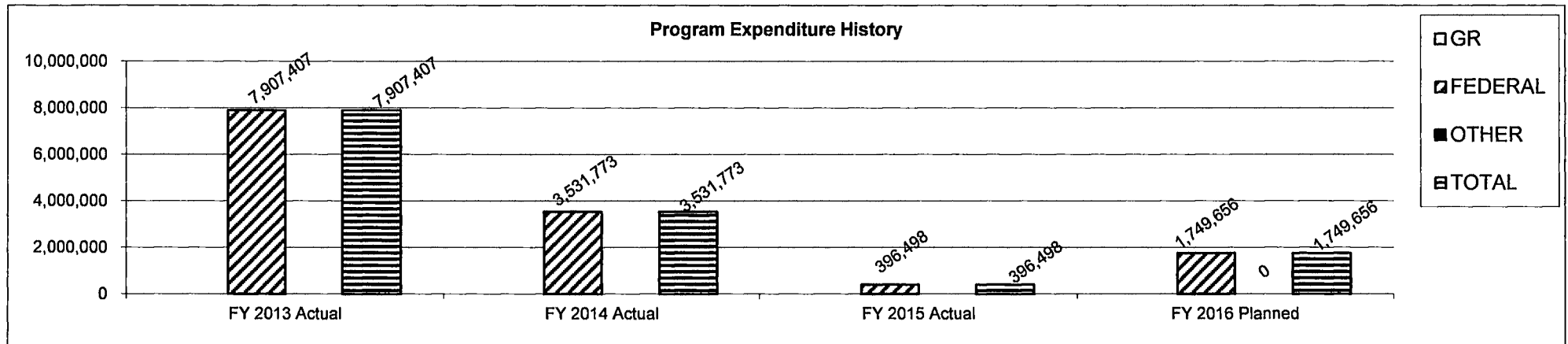
Program Name: Federal Grants and Donations

Program is found in the following core budget(s): Federal Grants and Donations

4. Is this a federally mandated program? If yes, please explain.

No.

5. Provide actual expenditures for the prior three fiscal years and planned expenditures for the current fiscal year.



6. What are the sources of the "Other " funds?

Family Services Donation (0167)

7a. Provide an effectiveness measure.

Effectiveness is measured in the division or program using the funds.

PROGRAM DESCRIPTION

Department: Social Services

HB Section: 11.010

Program Name: Federal Grants and Donations

Program is found in the following core budget(s): Federal Grants and Donations

7b. Provide an efficiency measure.

Efficiency is measured in the division or program using the funds.

7c. Provide the number of clients/individuals served, if applicable.

N/A

7d. Provide a customer satisfaction measure, if available.

N/A

Human Resource Center

DECISION ITEM SUMMARY

Budget Unit								
Decision Item	FY 2015	FY 2015	FY 2016	FY 2016	FY 2017	FY 2017	*****	*****
Budget Object Summary	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	SECURED	SECURED
Fund	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	COLUMN	COLUMN
HUMAN RESOURCE CENTER								
CORE								
PERSONAL SERVICES								
GENERAL REVENUE	268,020	5.33	261,131	6.30	261,131	6.30	0	0.00
DEPT OF SOC SERV FEDERAL & OTH	195,451	3.94	197,878	5.22	197,878	5.22	0	0.00
TOTAL - PS	463,471	9.27	459,009	11.52	459,009	11.52	0	0.00
EXPENSE & EQUIPMENT								
GENERAL REVENUE	11,388	0.00	11,036	0.00	11,036	0.00	0	0.00
DEPT OF SOC SERV FEDERAL & OTH	30,362	0.00	29,749	0.00	29,749	0.00	0	0.00
TOTAL - EE	41,750	0.00	40,785	0.00	40,785	0.00	0	0.00
TOTAL	505,221	9.27	499,794	11.52	499,794	11.52	0	0.00
GRAND TOTAL	\$505,221	9.27	\$499,794	11.52	\$499,794	11.52	\$0	0.00

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CORE DECISION ITEM

Department: Social Services
Division: Office of Director
Core: Human Resource Center

Budget Unit: 88742C
HB Section: 11.015

1. CORE FINANCIAL SUMMARY

	FY 2017 Budget Request			
	GR	Federal	Other	Total
PS	261,131	197,878		459,009
EE	11,036	29,749		40,785
PSD				
TRF				
Total	272,167	227,627		499,794
FTE	6.30	5.22		11.52

Est. Fringe	134,921	106,741	0	241,661
<i>Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.</i>				

Other Funds:

	FY 2017 Governor's Recommendation			
	GR	Federal	Other	Total
PS				
EE				
PSD				
TRF				
Total				0
FTE				0.00

Est. Fringe	0	0	0	0
<i>Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.</i>				

2. CORE DESCRIPTION

This appropriation provides core funding for the Human Resource Center (HRC). HRC is charged by the Department of Social Services (DSS) to plan, develop and implement a statewide human resource program giving direction and coordination to all divisions within the department.

3. PROGRAM LISTING (list programs included in this core funding)

Human Resource Center

CORE DECISION ITEM

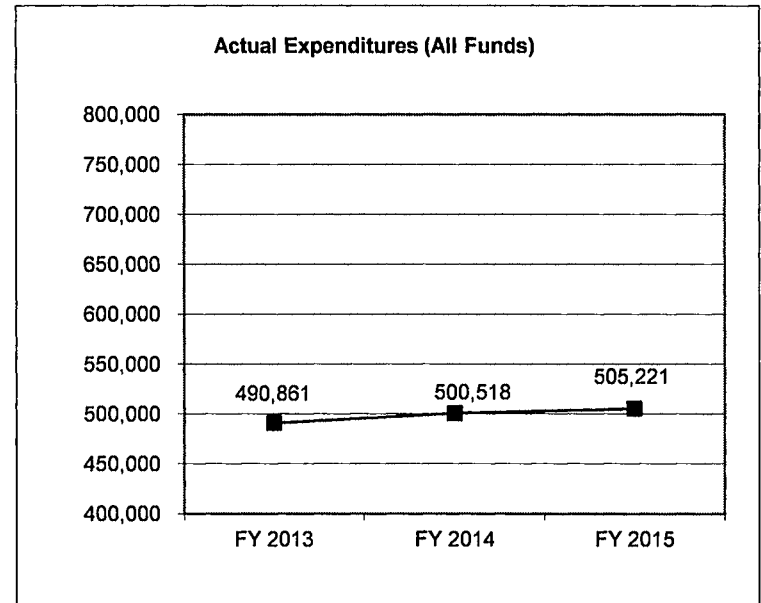
Department: Social Services
Division: Office of Director
Core: Human Resource Center

Budget Unit: 88742C

HB Section: 11.015

4. FINANCIAL HISTORY

	FY 2013 Actual	FY 2014 Actual	FY 2015 Actual	FY 2016 Current Yr.
Appropriation (All Funds)	533,096	515,741	520,757	499,794
Less Reverted (All Funds)	(9,088)	(8,557)	(8,642)	N/A
Less Restricted (All Funds)	0	0	0	N/A
Budget Authority (All Funds)	524,008	507,184	512,115	N/A
Actual Expenditures (All Funds)	490,861	500,518	505,221	N/A
Unexpended (All Funds)	33,147	6,666	6,894	N/A
Unexpended, by Fund:				
General Revenue	140	3	0	N/A
Federal	33,007	6,663	6,894	N/A
Other	0	0	0	N/A
	(1)	(2)	(3)	(4)



Reverted includes the statutory three- percent reserve (when applicable).
Restricted includes any Governor's Expenditure Restriction (when applicable).

NOTES:

(1) FY13 - \$32,851 federal fund agency reserve for authority in excess of cash

(2) FY14 - \$6,140 federal fund agency reserve for authority in excess of cash

(3) FY15 - \$5,515 federal fund agency reserve for authority in excess of cash. Core reduction 2% Professional Services \$22 GR

(4) FY16 - \$17,372 general revenue core reduction.

CORE RECONCILIATION DETAIL

**DEPARTMENT OF SOCIAL SERVICES
HUMAN RESOURCE CENTER**

5. CORE RECONCILIATION DETAIL

		Budget Class	FTE	GR	Federal	Other	Total	Explanation
TAFP AFTER VETOES								
		PS	11.52	261,131	197,878	0	459,009	
		EE	0.00	11,036	29,749	0	40,785	
		Total	11.52	272,167	227,627	0	499,794	
DEPARTMENT CORE ADJUSTMENTS								
Core Reallocation	212 9948	PS	0.00	0	0	0	0	
Core Reallocation	212 2996	PS	(0.00)	0	0	0	0	
NET DEPARTMENT CHANGES			0.00	0	0	0	0	
DEPARTMENT CORE REQUEST								
		PS	11.52	261,131	197,878	0	459,009	
		EE	0.00	11,036	29,749	0	40,785	
		Total	11.52	272,167	227,627	0	499,794	
GOVERNOR'S RECOMMENDED CORE								
		PS	11.52	261,131	197,878	0	459,009	
		EE	0.00	11,036	29,749	0	40,785	
		Total	11.52	272,167	227,627	0	499,794	

DECISION ITEM DETAIL

Budget Unit	FY 2015	FY 2015	FY 2016	FY 2016	FY 2017	FY 2017	*****	*****
Decision Item	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	SECURED	SECURED
Budget Object Class	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	COLUMN	COLUMN
HUMAN RESOURCE CENTER								
CORE								
ADMIN OFFICE SUPPORT ASSISTANT	29,293	0.85	34,928	1.00	24,108	1.03	0	0.00
SR OFC SUPPORT ASST (KEYBRD)	7,053	0.28	6,152	1.32	12,596	1.82	0	0.00
PERSONNEL OFCR I	36,146	0.84	43,284	1.50	43,284	1.49	0	0.00
PERSONNEL OFCR II	543	0.01	23	0.10	0	0.00	0	0.00
HUMAN RELATIONS OFCR I	72,741	1.91	77,507	2.00	77,507	2.00	0	0.00
HUMAN RELATIONS OFCR II	37,123	0.85	45,871	1.00	41,940	1.00	0	0.00
PERSONNEL ANAL II	49,366	1.21	40,201	1.00	40,201	1.00	0	0.00
STAFF TRAINING & DEV COOR	2,556	0.04	0	0.00	0	0.00	0	0.00
TRAINING TECH II	3,299	0.09	0	0.00	0	0.00	0	0.00
TRAINING TECH III	1,955	0.04	0	0.00	0	0.00	0	0.00
HUMAN RESOURCES MGR B1	4,560	0.08	4,536	0.00	4,536	0.08	0	0.00
HUMAN RESOURCES MGR B2	131,038	1.95	135,949	2.00	130,673	2.00	0	0.00
HUMAN RESOURCES MGR B3	80,601	1.00	63,999	1.00	81,036	1.00	0	0.00
LEGAL COUNSEL	3,938	0.08	4,077	0.09	2,675	0.09	0	0.00
MISCELLANEOUS PROFESSIONAL	453	0.00	516	0.01	453	0.01	0	0.00
SPECIAL ASST PROFESSIONAL	2,806	0.04	0	0.00	0	0.00	0	0.00
SPECIAL ASST OFFICE & CLERICAL	0	0.00	1,966	0.50	0	0.00	0	0.00
TOTAL - PS	463,471	9.27	459,009	11.52	459,009	11.52	0	0.00
TRAVEL, IN-STATE	2,412	0.00	1,676	0.00	1,676	0.00	0	0.00
SUPPLIES	18,473	0.00	14,961	0.00	16,733	0.00	0	0.00
PROFESSIONAL DEVELOPMENT	4,592	0.00	3,923	0.00	3,923	0.00	0	0.00
COMMUNICATION SERV & SUPP	7,791	0.00	9,455	0.00	9,455	0.00	0	0.00
PROFESSIONAL SERVICES	3,261	0.00	4,228	0.00	3,456	0.00	0	0.00
HOUSEKEEPING & JANITORIAL SERV	183	0.00	508	0.00	508	0.00	0	0.00
M&R SERVICES	1,146	0.00	1,486	0.00	1,486	0.00	0	0.00
OFFICE EQUIPMENT	3,059	0.00	4,368	0.00	3,338	0.00	0	0.00
OTHER EQUIPMENT	511	0.00	0	0.00	10	0.00	0	0.00
BUILDING LEASE PAYMENTS	85	0.00	0	0.00	10	0.00	0	0.00
EQUIPMENT RENTALS & LEASES	100	0.00	0	0.00	10	0.00	0	0.00

DECISION ITEM DETAIL

Budget Unit	FY 2015	FY 2015	FY 2016	FY 2016	FY 2017	FY 2017	*****	*****
Decision Item	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	SECURED	SECURED
Budget Object Class	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	COLUMN	COLUMN
HUMAN RESOURCE CENTER								
CORE								
MISCELLANEOUS EXPENSES	137	0.00	180	0.00	180	0.00	0	0.00
TOTAL - EE	41,750	0.00	40,785	0.00	40,785	0.00	0	0.00
GRAND TOTAL	\$505,221	9.27	\$499,794	11.52	\$499,794	11.52	\$0	0.00
GENERAL REVENUE	\$279,408	5.33	\$272,167	6.30	\$272,167	6.30		0.00
FEDERAL FUNDS	\$225,813	3.94	\$227,627	5.22	\$227,627	5.22		0.00
OTHER FUNDS	\$0	0.00	\$0	0.00	\$0	0.00		0.00

PROGRAM DESCRIPTION

Department: Social Services

HB Section:

11.015

Program Name: Human Resource Center

Program is found in the following core budget(s): Human Resource Center

1. What does this program do?

The Human Resource Center plans, develops and implements statewide human resource programs; providing leadership, direction and coordination of related services and support to all divisions.

The quality and level of services provided to the public through Department of Social Services (DSS) programs are directly affected by the performance of each division's employees. The service and support functions provided by the Human Resource Center (HRC) are necessary to maintain a qualified and productive workforce and ensure compliance with applicable state and federal law. HRC's mission is to serve the divisions in a timely and responsible manner through training, guidance, and assistance, thus contributing to the retention and continuing development of a productive and harmonious workforce.

To assist the divisions in meeting their programmatic goals, HRC provides training, interpretive and technical assistance to staff ensuring personnel decisions are made and actions are taken within relevant guidelines including merit system rules and regulations, state and federal employment laws, state and federal civil rights laws, and administrative policies and procedures.

HRC uses its resources to:

- assure the department's compliance with state personnel law (merit system) and serve as liaison with the Office of Administration's Division of Personnel;
- administer personnel functions of employment, termination, promotion, compensation, performance appraisal, discipline and related activities directly for the MO HealthNet Division, Director's Office, and the support divisions and indirectly for the remaining divisions;
- provide advice, training, and consultation to staff to assure consistency among divisions and fair and equitable treatment of employees;
- maintain a high standard of case preparation and presentation of employee disciplinary actions before the Administrative Hearing Commission;
- provide representation of DSS before administrative bodies and court tribunals on personnel related issues;
- develop and provide training to all staff in areas such as new employee orientation, prevention of harassment, workplace diversity, unlawful discrimination, labor relations, customer service, and employee and management development;
- assure department compliance with federal and state laws relating to equal employment opportunity, affirmative action, and provision of services;
- investigate allegations of unlawful discrimination and harassment of DSS employees and clients;
- assist/coordinate workplace accommodations for employees pursuant to federal and state laws and departmental policies;
- provide technical assistance regarding civil rights, employment law and human resource issues to department and division personnel;
- serve as liaison for civil rights issues with other governmental agencies such as Equal Employment Opportunity Commission (EEOC), Missouri Commission on Human Rights (MCHR), United States Department of Agriculture (USDA), and Health and Human Services (HHS);
- provide technical assistance on civil rights issues to DSS vendors and service recipients;
- develop and provide assistance in the implementation of a department Workforce Diversity Plan and Program;
- work with management on organizational change/development issues;
- improve management/employee relations through fair and timely conflict resolution procedures including grievance mediation and management reviews;
- maintain and continue to enhance the Department's learning management system -- Employee Learning Center;
- maintain grievance, discipline, retention and employment analysis system to assist managers in identification of problem areas and staff needs;
- coordinate/assist in labor/management relations;

PROGRAM DESCRIPTION

Department: Social Services

HB Section:

11.015

Program Name: Human Resource Center

Program is found in the following core budget(s): Human Resource Center

- coordinate and administer departmental employee award and recognition programs, unemployment benefits, workers' compensation claims and recruitment activities;
- develop and maintain an employment information website for DSS employees and the public;
- maintain official personnel records in a confidential and secure manner and receive and process fingerprint checks for DSS applicants, volunteers, interns, and contractors, when applicable.

2. What is the authorization for this program, i.e., federal or state statute, etc.? (Include the federal program number, if applicable.)

State Statute: RSMo. 660.010

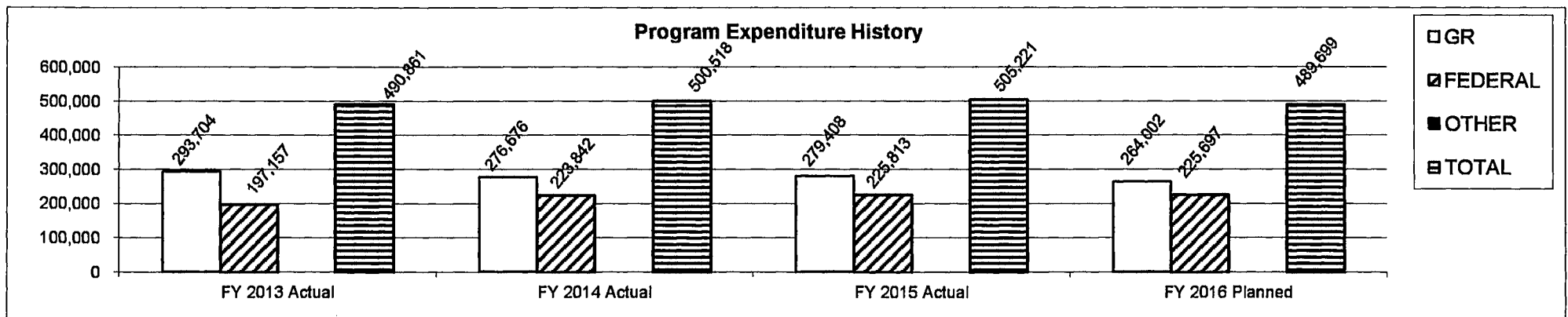
3. Are there federal matching requirements? If yes, please explain.

There is no matching requirement. However, expenditures are pooled with other administrative expenditures to earn a federal indirect rate.

4. Is this a federally mandated program? If yes, please explain.

N/A

5. Provide actual expenditures for the prior three fiscal years and planned expenditures for the current fiscal year.



Planned FY 2016 expenditures are net of reserves and reverted.

PROGRAM DESCRIPTION

Department: Social Services

HB Section:

11.015

Program Name: Human Resource Center

Program is found in the following core budget(s): Human Resource Center

6. What are the sources of the "Other " funds?

N/A

7a. Provide an effectiveness measure.

SFY	Number of Times the Employment Information Website is Accessed	
	Projected	Actual
2015		901,139
2016	900,000	
2017	900,000	

SFY	Number of Employees Participating in Employment-Related Training		Percent of New Employees Attending Orientation, Sexual Harassment and Diversity Sessions	
	Projected	Actual*	Projected	Actual
2,013	7,000	6,813	95%	99%
2,014	7,000	7,491	97%	99%
2,015	7,000	7,129	99%	99%
2,016	7,000		99%	
2,017	7,000		99%	

*Employees may receive more than one training class.

7b. Provide an efficiency measure.

SFY	Number of employee grievances processed	
	Projected	Actual
2013	165	136
2014	165	116
2015	140*	105
2016	125	
2017	125	

*The projection has been lowered based on the actual number filed in the past 4 years.

PROGRAM DESCRIPTION

Department: Social Services

HB Section:

11.015

Program Name: Human Resource Center

Program is found in the following core budget(s): Human Resource Center

7c. Provide the number of clients/individuals served, if applicable.

SFY	Number of DSS Employees*	
	Projected	Actual
2012	7,358	7,320
2013	7,358	7,113
2014	7,358	7,129
2015	7,200**	7,055
2016	7,100**	
2017	7,100**	

*Number of employees employed as of June 30.

**The projection has been lowered based on the number of DSS employees in 2014 and 2015.

7d. Provide a customer satisfaction measure, if available.

SFY	Training Evaluation Rating Averages*	
	Projected	Actual
2012	4.41	4.46
2013	4.41	4.48
2014	4.41	4.52
2015	4.41	4.62
2016	4.41	
2017	4.41	

*Average based on scale of 1 to 5 with 5 being the best.

Missouri Medicaid Audit & Compliance

DECISION ITEM SUMMARY

Budget Unit									
Decision Item	FY 2015	FY 2015	FY 2016	FY 2016	FY 2017	FY 2017	*****	*****	
Budget Object Summary	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	SECURED	SECURED	
Fund	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	COLUMN	COLUMN	
MO MEDICAID AUDIT & COMPLIANCE									
CORE									
PERSONAL SERVICES									
GENERAL REVENUE	1,178,838	30.54	1,150,733	31.55	1,167,605	32.05	0	0.00	
DEPT OF SOC SERV FEDERAL & OTH	1,262,989	32.86	1,582,652	41.00	1,582,652	41.00	0	0.00	
RECOVERY AUDIT AND COMPLIANCE	206,528	5.27	0	0.00	0	0.00	0	0.00	
TOTAL - PS	2,648,355	68.67	2,733,385	72.55	2,750,257	73.05	0	0.00	
EXPENSE & EQUIPMENT									
GENERAL REVENUE	108,604	0.00	185,578	0.00	185,578	0.00	0	0.00	
DEPT OF SOC SERV FEDERAL & OTH	3,055	0.00	860,039	0.00	860,039	0.00	0	0.00	
RECOVERY AUDIT AND COMPLIANCE	36,212	0.00	82,087	0.00	82,087	0.00	0	0.00	
MEDICAID PROVIDER ENROLLMENT	0	0.00	51,500	0.00	51,500	0.00	0	0.00	
TOTAL - EE	147,871	0.00	1,179,204	0.00	1,179,204	0.00	0	0.00	
TOTAL	2,796,226	68.67	3,912,589	72.55	3,929,461	73.05	0	0.00	
GRAND TOTAL	\$2,796,226	68.67	\$3,912,589	72.55	\$3,929,461	73.05	\$0	0.00	

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CORE DECISION ITEM

Department: Social Services
 Division: Office of Director
 Core: MO Medicaid Audit & Compliance (MMAC)

Budget Unit: 90043C
 HB Section: 11.020

1. CORE FINANCIAL SUMMARY

FY 2017 Budget Request				
	GR	Federal	Other	Total
PS	1,167,605	1,582,652	0	2,750,257
EE	185,578	860,039	133,587	1,179,204
PSD				
TRF				
Total	1,353,183	2,442,691	133,587	3,929,461
FTE	32.05	41.00	0.00	73.05

Est. Fringe	642,438	846,153	0	1,488,591
<i>Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.</i>				

Other Funds: Recovery Audit and Compliance Fund (0974)
 Medicaid Provider Enrollment (0990)

FY 2017 Governor's Recommendation				
	GR	Federal	Other	Total
PS				
EE				
PSD				
TRF				
Total				0
FTE				0.00

Est. Fringe	0	0	0	0
<i>Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.</i>				

2. CORE DESCRIPTION

MO Medicaid Audit & Compliance (MMAC) mission is to enhance the integrity of the state Medicaid program by preventing and detecting fraudulent, abusive and wasteful practices within the program and recovering improperly expended funds while promoting high quality of patient care. This unit works to reduce costs, increase the efficiency of provider monitoring and assist providers with compliance. Executive initiatives include a disclosure protocol for providers to report and refund payments identified by providers as having been received in error; identification of program weaknesses through MMAC's audit, investigation, data mining or compliance activities which result in fraud, or in services which fail to meet recognized business, financial or professional standards. MMAC also protects the integrity of the Medicaid program by enrolling providers, through a rigorous screening process. MMAC also has cooperative agreements with the Departments of Health and Senior Services and Mental Health to enhance the integrity of the waiver programs by preventing and detecting fraudulent, abusive and wasteful practices and recovering improperly expended funds while promoting high quality of patient care. MMAC is dedicated to preserving and protecting the Medicaid program for those in need, and to safeguard the state's taxpayers from fraud and abuse of Medicaid.

3. PROGRAM LISTING (list programs included in this core funding)

MO Medicaid Audit and Compliance

CORE DECISION ITEM

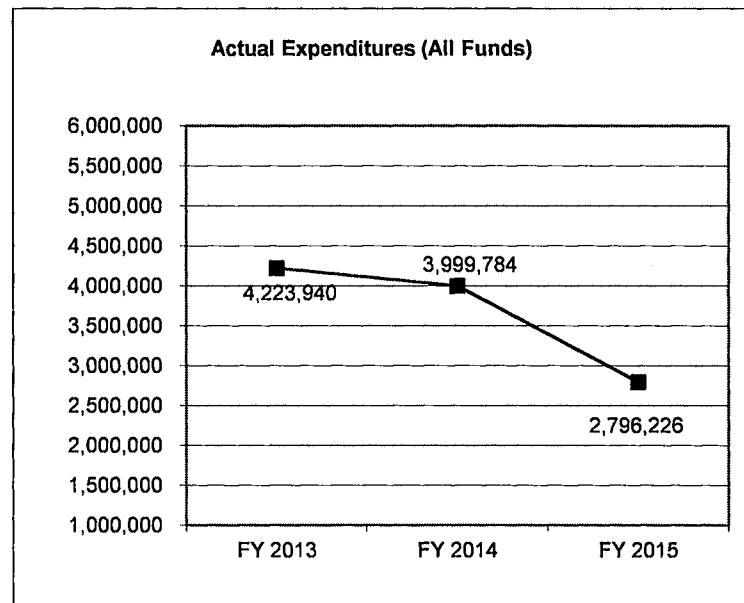
Department: Social Services
Division: Office of Director
Core: MO Medicaid Audit & Compliance (MMAC)

Budget Unit: 90043C

HB Section: 11.020

4. FINANCIAL HISTORY

	FY 2013 Actual	FY 2014 Actual	FY 2015 Actual	FY 2016 Current Yr.
Appropriation (All Funds)	5,342,072	5,379,492	4,331,084	3,912,589
Less Reverted (All Funds)	(50,647)	(51,083)	(42,382)	N/A
Less Restricted (All Funds)	0	0	0	N/A
Budget Authority (All Funds)	5,291,425	5,328,409	4,288,702	N/A
Actual Expenditures (All Funds)	4,223,940	3,999,784	2,796,226	N/A
Unexpended (All Funds)	1,067,485	1,328,625	1,492,476	N/A
Unexpended, by Fund:				
General Revenue	13,731	32	82,895	N/A
Federal	573,829	845,714	1,165,463	N/A
Other	479,925	482,879	244,118	N/A
	(1)	(2)	(3)	(4)



Reverted includes the statutory three- percent reserve (when applicable).

Restricted includes any Governor's Expenditure Restriction (when applicable).

NOTES:

(1) FY13 Federal Fund agency reserve of \$562,000. \$428,425 reverted in other funds because there can be no expenditures from the Recovery Audit and Compliance fund until there is money in the fund.

(2) FY14 Federal Fund agency reserve of \$678,000. \$428,425 reverted in other funds because there can be no expenditures from the Recovery Audit and Compliance fund until there is money in the fund.

(3) FY15 Federal Fund agency reserve of \$851,000. Core reallocation to Systems Management \$1,087,936 (\$305,468 GR and \$782,468 FF). Core reduction 2% of Professional Services \$269 GR.

(4) FY16 Core reduction \$85,296 GR and 9.45 FTE.

CORE RECONCILIATION DETAIL

**DEPARTMENT OF SOCIAL SERVICES
MO MEDICAID AUDIT & COMPLIANCE**

5. CORE RECONCILIATION DETAIL

				Budget Class	FTE	GR	Federal	Other	Total	Explanation
TAFP AFTER VETOES										
				PS	72.55	1,150,733	1,582,652	0	2,733,385	
				EE	0.00	185,578	860,039	133,587	1,179,204	
				Total	72.55	1,336,311	2,442,691	133,587	3,912,589	
DEPARTMENT CORE ADJUSTMENTS										
Transfer In	254	7963		PS	0.50	16,872	0	0	16,872	Transfer from DMH to fully fund FTE to assist enrollment of DMH providers for DD waivers.
Core Reallocation	221	8028		PS	(0.00)	0	0	0	(0)	
Core Reallocation	221	7963		PS	0.00	0	0	0	(0)	
NET DEPARTMENT CHANGES					0.50	16,872	0	0	16,872	
DEPARTMENT CORE REQUEST										
				PS	73.05	1,167,605	1,582,652	0	2,750,257	
				EE	0.00	185,578	860,039	133,587	1,179,204	
				Total	73.05	1,353,183	2,442,691	133,587	3,929,461	
GOVERNOR'S RECOMMENDED CORE										
				PS	73.05	1,167,605	1,582,652	0	2,750,257	
				EE	0.00	185,578	860,039	133,587	1,179,204	
				Total	73.05	1,353,183	2,442,691	133,587	3,929,461	

DECISION ITEM DETAIL

Budget Unit	FY 2015	FY 2015	FY 2016	FY 2016	FY 2017	FY 2017	*****	*****
Decision Item	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	SECURED	SECURED
Budget Object Class	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	COLUMN	COLUMN
MO MEDICAID AUDIT & COMPLIANCE								
CORE								
SR OFC SUPPORT ASST (CLERICAL)	0	0.00	133	0.00	0	0.00	0	0.00
ADMIN OFFICE SUPPORT ASSISTANT	53,772	1.83	55,897	1.77	55,897	2.00	0	0.00
OFFICE SUPPORT ASST (KEYBRD)	0	0.00	124	0.00	0	0.00	0	0.00
SR OFC SUPPORT ASST (KEYBRD)	49,651	1.95	51,646	2.00	51,646	2.00	0	0.00
ACCOUNT CLERK II	20,985	0.84	25,960	1.00	25,960	1.00	0	0.00
AUDITOR II	37,278	0.99	34,521	0.88	34,521	1.00	0	0.00
ACCOUNTANT I	30,442	1.00	27,049	0.77	27,049	1.00	0	0.00
EXECUTIVE I	0	0.00	83	0.00	14	0.00	0	0.00
MANAGEMENT ANALYSIS SPEC II	87,581	1.99	78,672	1.76	78,741	2.00	0	0.00
HEALTH PROGRAM REP III	0	0.00	207	0.00	0	0.00	0	0.00
ADMINISTRATIVE ANAL I	32,598	1.05	317	1.00	0	0.00	0	0.00
ADMINISTRATIVE ANAL II	49,183	1.42	66,466	2.00	34,400	1.00	0	0.00
MEDICAL TECHNOLOGIST I	0	0.00	153	0.00	0	0.00	0	0.00
REGISTERED NURSE IV	0	0.00	213	0.00	0	0.00	0	0.00
REGISTERED NURSE SENIOR	215,643	4.76	225,432	5.00	225,432	5.00	0	0.00
REGISTERED NURSE - CLIN OPERS	27,665	0.54	58,133	1.00	58,133	1.00	0	0.00
AGING PROGRAM SPEC I	0	0.00	1	0.00	0	0.00	0	0.00
PROGRAM DEVELOPMENT SPEC	68,455	1.66	42,015	1.00	42,015	1.00	0	0.00
INVESTIGATOR II	242,419	5.85	228,589	5.91	269,162	7.13	0	0.00
INVESTIGATOR III	46,344	0.98	23,633	0.50	23,633	1.00	0	0.00
CORRESPONDENCE & INFO SPEC I	65,975	1.89	69,876	2.00	69,876	2.00	0	0.00
MEDICAID PHARMACEUTICAL TECH	0	0.00	1	0.00	0	0.00	0	0.00
MEDICAID CLERK	275,961	9.78	272,043	10.26	288,915	11.50	0	0.00
MEDICAID TECHNICIAN	89,026	2.80	97,908	4.14	97,908	3.00	0	0.00
MEDICAID SPEC	762,293	20.15	783,439	21.30	837,542	22.00	0	0.00
MEDICAID UNIT SPV	187,386	4.00	161,861	3.42	161,861	4.00	0	0.00
FISCAL & ADMINISTRATIVE MGR B1	0	0.00	178	0.00	0	0.00	0	0.00
FISCAL & ADMINISTRATIVE MGR B2	0	0.00	268	0.00	0	0.00	0	0.00
INVESTIGATION MGR B1	51,812	1.00	49,044	0.89	54,482	1.00	0	0.00
REGISTERED NURSE MANAGER B2	59,690	1.00	56,838	0.89	61,226	1.00	0	0.00
HEALTH & SENIOR SVCS MANAGER 1	0	0.00	222	0.00	0	0.00	0	0.00
SOCIAL SERVICES MGR, BAND 1	46,977	0.91	0	0.00	44,204	1.00	0	0.00

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DECISION ITEM DETAIL

Budget Unit	FY 2015	FY 2015	FY 2016	FY 2016	FY 2017	FY 2017	*****	*****
Decision Item	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	SECURED	SECURED
Budget Object Class	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	COLUMN	COLUMN
MO MEDICAID AUDIT & COMPLIANCE								
CORE								
SOCIAL SERVICES MNGR, BAND 2	0	0.00	44,204	0.88	0	0.00	0	0.00
DESIGNATED PRINCIPAL ASST DEPT	82,976	1.00	73,760	0.88	83,166	1.00	0	0.00
DESIGNATED PRINCIPAL ASST DIV	0	0.00	73,980	0.88	0	0.00	0	0.00
SPECIAL ASST PROFESSIONAL	64,243	1.28	130,519	2.42	124,474	1.42	0	0.00
TOTAL - PS	2,648,355	68.67	2,733,385	72.55	2,750,257	73.05	0	0.00
TRAVEL, IN-STATE	40,941	0.00	54,125	0.00	54,125	0.00	0	0.00
TRAVEL, OUT-OF-STATE	0	0.00	1,002	0.00	1,002	0.00	0	0.00
SUPPLIES	52,464	0.00	47,360	0.00	53,000	0.00	0	0.00
PROFESSIONAL DEVELOPMENT	566	0.00	2,413	0.00	2,413	0.00	0	0.00
COMMUNICATION SERV & SUPP	25,950	0.00	29,641	0.00	29,641	0.00	0	0.00
PROFESSIONAL SERVICES	21,364	0.00	411,200	0.00	405,485	0.00	0	0.00
M&R SERVICES	1,996	0.00	613,575	0.00	613,575	0.00	0	0.00
OFFICE EQUIPMENT	3,398	0.00	18,157	0.00	18,157	0.00	0	0.00
OTHER EQUIPMENT	218	0.00	0	0.00	75	0.00	0	0.00
MISCELLANEOUS EXPENSES	974	0.00	1,731	0.00	1,731	0.00	0	0.00
TOTAL - EE	147,871	0.00	1,179,204	0.00	1,179,204	0.00	0	0.00
GRAND TOTAL	\$2,796,226	68.67	\$3,912,589	72.55	\$3,929,461	73.05	\$0	0.00
GENERAL REVENUE	\$1,287,442	30.54	\$1,336,311	31.55	\$1,353,183	32.05		0.00
FEDERAL FUNDS	\$1,266,044	32.86	\$2,442,691	41.00	\$2,442,691	41.00		0.00
OTHER FUNDS	\$242,740	5.27	\$133,587	0.00	\$133,587	0.00		0.00

PROGRAM DESCRIPTION

Department: Social Services

HB Section: 11.020

Program Name: Office of Director

Program is found in the following core budget(s): MO Medicaid Audit & Compliance (MMAC)

1. What does this program do?

MO Medicaid Audit & Compliance (MMAC) is a consolidation of staff from the Department of Social Services (DSS), the Department of Mental Health (DMH), and the Department of Health and Senior Services (DHSS) that work to increase the number of program staff with clinical expertise who can better identify issues with patient care and claim irregularities. Employees of the unit investigate and audit providers and work with contractors who provide recovery audit services to identify and recoup program overpayments billed by providers. The MMAC focuses on providing education to assist providers with understanding the requirements of the Medicaid

The MMAC seeks to ensure appropriate amounts are paid to legitimate providers for appropriate and reasonable services provided to eligible participants. The unit monitors Medicaid program compliance by providers and participants. The unit conducts post-payment reviews of MO HealthNet claims to assure that appropriate payments are made and that providers are billing and providing services in accordance with federal and state regulations.

The MMAC determines what enforcement activities to pursue following unit audits and investigations. These enforcement activities range from education, demand of repayment, program suspension, closed-end agreements, prepayment review, participant lock-in, and referrals to the Attorney General's Office Medicaid Fraud Control Unit (MFCU).

MMAC maintains Medicaid enrollment files for approximately 50,000 health care providers that participate in the MO HealthNet fee-for-service (FFS) program. The Provider Enrollment Unit (PEU) processes new applications, updates the records of existing providers, and revalidates the enrollment information for each MO HealthNet provider at least every five years. Federal Regulations require screening of new applicants as well as monthly monitoring checks of current providers. The PEU focuses on maintaining current information on all enrolled providers and denying or terminating the enrollment of providers who are deemed ineligible or excludable from participating in the Medicaid program.

2. What is the authorization for this program, i.e., federal or state statute, etc.? (Include the federal program number, if applicable.)

Federal law: Social Security Act Section 1902(a)(4), 1903(i)(2), and 1909; Federal regulations: 42 CFR, Part 455; State Regulation: 13 CSR 65-2.020

3. Are there federal matching requirements? If yes, please explain.

MMAC expenditures earn a 50% federal match. Expenditures related to the operation of the MMIS system earn a 75% federal match. Staff resources employed in the implementation of the new Provider Enrollment - Case Management system earn a 90% federal match.

4. Is this a federally mandated program? If yes, please explain.

Yes. The Social Security Act requires states to report fraud and abuse information and have a method to verify whether services reimbursed by Medicaid were actually furnished to recipients.

PROGRAM DESCRIPTION

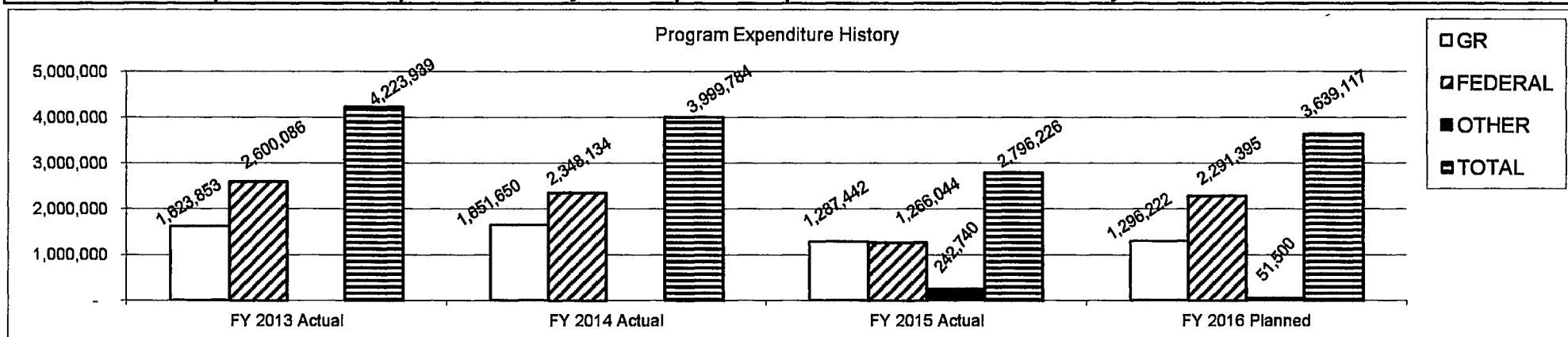
Department: Social Services

HB Section: 11.020

Program Name: Office of Director

Program is found in the following core budget(s): MO Medicaid Audit & Compliance (MMAC)

5. Provide actual expenditures for the prior three fiscal years and planned expenditures for the current fiscal year.



Planned FY 2016 expenditures are net of reserves and reverted.

6. What are the sources of the "Other " funds?

Recovery Audit and Compliance Fund (0974) and Medicaid Provider Enrollment Fund (0990).

7a. Provide an effectiveness measure.

SFY	Cost Avoidance		Fee For Service Audit Recoveries		Provider Terminations		Referrals to MFCU	
	Projected	Actual	Projected	Actual	Projected	Actual	Projected	Actual
FY2013	\$34,674,811	\$47,379,710	\$18,181,480	\$32,767,892	889	889	112	112
FY2014	\$47,379,710	\$41,609,154	\$32,767,892	\$24,090,054	889	841	112	105
FY2015	\$41,609,154	\$45,921,386	\$24,090,054	\$16,015,303	841	850	105	70
FY2016	\$41,609,154		\$16,015,303		860		96	
FY2017	\$41,609,154		\$16,015,303		860		96	

PROGRAM DESCRIPTION

Department: Social Services

HB Section: 11.020

Program Name: Office of Director

Program is found in the following core budget(s): MO Medicaid Audit & Compliance (MMAC)

7b. Provide an efficiency measure.

SFY	Number of Fee For Service Audits		Number of Self Disclosures Processed		Case Hours		Number of Claims Reviewed	
	Projected	Actual	Projected	Actual	Projected	Actual	Projected	Actual
FY2013	1,474	1,875	252	383	20,590	20,317	177,920	177,920
FY2014	1,875	2,344	383	981	20,317	29,092	177,920	270,458
FY2015	2,344	3,759	981	2,636	24,705	21,653	224,189	161,308
FY2016	4,194		2,750		23,687		203,229	
FY2017	4,194		2,750		23,687		203,229	

7c. Provide the number of clients/individuals served, if applicable.

N/A

7d. Provide a customer satisfaction measure, if available.

N/A

System Management

DECISION ITEM SUMMARY

Budget Unit								
Decision Item	FY 2015	FY 2015	FY 2016	FY 2016	FY 2017	FY 2017	*****	*****
Budget Object Summary	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	SECURED	SECURED
Fund	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	COLUMN	COLUMN
SYSTEMS MANAGEMENT								
CORE								
EXPENSE & EQUIPMENT								
GENERAL REVENUE	399,442	0.00	642,673	0.00	642,673	0.00	0	0.00
DEPT OF SOC SERV FEDERAL & OTH	1,230,604	0.00	3,969,576	0.00	3,969,576	0.00	0	0.00
TOTAL - EE	1,630,046	0.00	4,612,249	0.00	4,612,249	0.00	0	0.00
TOTAL	1,630,046	0.00	4,612,249	0.00	4,612,249	0.00	0	0.00
GRAND TOTAL	\$1,630,046	0.00	\$4,612,249	0.00	\$4,612,249	0.00	\$0	0.00

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CORE DECISION ITEM

Department: Social Services
Division: Office of Director
Core: Systems Management

Budget Unit: 90040C

HB Section: 11.025

1. CORE FINANCIAL SUMMARY

FY 2017 Budget Request				
	GR	Federal	Other	Total
PS				
EE	642,673	3,969,576		4,612,249
PSD				
TRF				
Total	642,673	3,969,576		4,612,249

FTE

Est. Fringe	0	0	0	0
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Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.

FY 2017 Governor's Recommendation				
	GR	Federal	Other	Total
PS				
EE				
PSD				
TRF				
Total				0

FTE

Est. Fringe	0	0	0	0
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Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.

Other Funds:

2. CORE DESCRIPTION

Provides funding for the systems mechanization to include Title XIX (Medicaid) program control and administrative costs; service to recipients, providers and inquiries; operations of claims control and computer capabilities; and management reporting for planning and control. The web-based enrollment application will allow for changes in the healthcare industry and the State to be in compliance and proactive with guidelines set forth regarding enrollment screening requirements.

The fraud and abuse detection application allows for data mining, identification of claims outliers, and query/reporting capabilities. These applications are used to monitor enrolled providers and Medicaid participants.

3. PROGRAM LISTING (list programs included in this core funding)

Systems Management

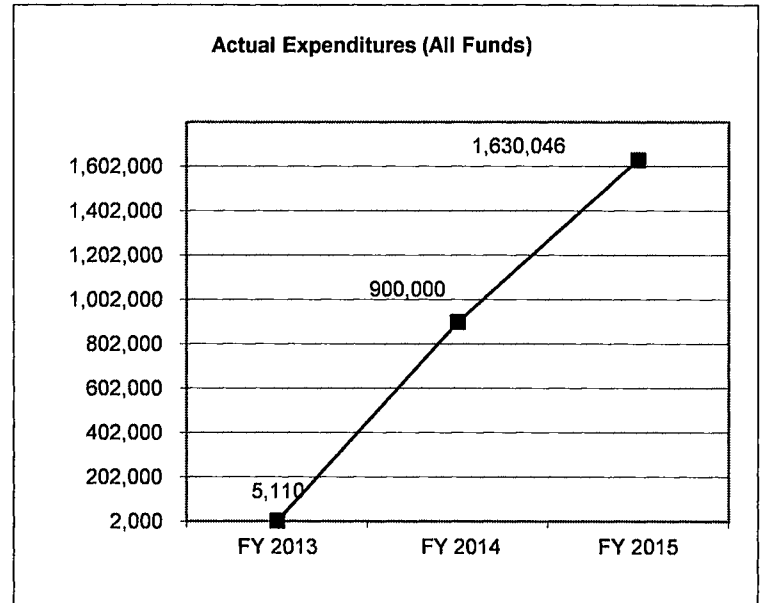
Department: Social Services
Division: Office of Director
Core: Systems Management

Budget Unit: 90040C

HB Section: 11.025

4. FINANCIAL HISTORY

	FY 2013 Actual	FY 2014 Actual	FY 2015 Actual	FY 2016 Current Yr.
Appropriation (All Funds)	1,805,250	1,805,250	4,653,271	4,612,249
Less Reverted (All Funds)	(9,488)	(9,488)	(20,511)	N/A
Less Restricted (All Funds)	0	0	0	N/A
Budget Authority (All Funds)	1,795,762	1,037,550	4,632,760	N/A
Actual Expenditures (All Funds)	5,110	900,000	1,630,046	N/A
Unexpended (All Funds)	1,790,652	137,550	3,002,714	N/A
Unexpended, by Fund:				
General Revenue	301,352	81,762	263,742	N/A
Federal	1,489,000	814,000	2,738,972	N/A
Other	0	0	0	N/A
		(1)	(2)	(3)



Reverted includes the statutory three- percent reserve (when applicable).

Restricted includes any Governor's Expenditure Restriction (when applicable).

NOTES:

(1) Figures represent Case Management prior to core reallocations to Systems Management. Lapse was due to timeliness of Request for Proposal (RFP).

(2) In FY 2015, \$2,200,000 FF placed in agency reserve. Reallocation from Case Management \$1,805,250 (\$316,250 GR and \$1,489,000 FF) and MMAC EE \$1,087,936 (\$305,468 GR and \$782,468 FF).

(3) Core reduction of \$41,022 GR

CORE RECONCILIATION DETAIL

**DEPARTMENT OF SOCIAL SERVICES
SYSTEMS MANAGEMENT**

5. CORE RECONCILIATION DETAIL

	Budget Class	FTE	GR	Federal	Other	Total	Explanation
<hr/>							
TAFP AFTER VETOES	EE	0.00	642,673	3,969,576	0	4,612,249	
	Total	0.00	642,673	3,969,576	0	4,612,249	
<hr/>							
DEPARTMENT CORE REQUEST	EE	0.00	642,673	3,969,576	0	4,612,249	
	Total	0.00	642,673	3,969,576	0	4,612,249	
<hr/>							
GOVERNOR'S RECOMMENDED CORE	EE	0.00	642,673	3,969,576	0	4,612,249	
	Total	0.00	642,673	3,969,576	0	4,612,249	
<hr/>							

DECISION ITEM DETAIL

Budget Unit	FY 2015	FY 2015	FY 2016	FY 2016	FY 2017	FY 2017	*****	*****
Decision Item	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	SECURED	SECURED
Budget Object Class	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	COLUMN	COLUMN
SYSTEMS MANAGEMENT								
CORE								
PROFESSIONAL SERVICES	163,203	0.00	4,592,249	0.00	3,586,749	0.00	0	0.00
M&R SERVICES	1,458,751	0.00	0	0.00	1,000,000	0.00	0	0.00
COMPUTER EQUIPMENT	0	0.00	20,000	0.00	20,000	0.00	0	0.00
OTHER EQUIPMENT	8,092	0.00	0	0.00	5,500	0.00	0	0.00
TOTAL - EE	1,630,046	0.00	4,612,249	0.00	4,612,249	0.00	0	0.00
GRAND TOTAL	\$1,630,046	0.00	\$4,612,249	0.00	\$4,612,249	0.00	\$0	0.00
GENERAL REVENUE	\$399,442	0.00	\$642,673	0.00	\$642,673	0.00		0.00
FEDERAL FUNDS	\$1,230,604	0.00	\$3,969,576	0.00	\$3,969,576	0.00		0.00
OTHER FUNDS	\$0	0.00	\$0	0.00	\$0	0.00		0.00

PROGRAM DESCRIPTION

Department: Social Services

HB Section:

11.025

Program Name: Office of Director

Program is found in the following core budget(s): Systems Management

1. What does this program do?

Systems Management is a combination of funding from Case Management specifically established for the Provider Enrollment system and the Missouri Medicaid Audit and Compliance (MMAC) for the purpose of supporting the Fraud, Abuse and Detection system (FADS). MMAC's Medicaid Provider Enrollment is the centralized location for providers to enroll in the Medicaid program providing services to Missouri participants; this system interfaces with the Medicaid Management Information System (MMIS) which is responsible for processing Medicaid claims for enrolled providers. In addition, systems management will be used to fully fund a new fraud detection and investigation program (FADS) with the most up-to-date technologies for purposes of program recipient and provider fraud and abuse detection.

For Title XIX purposes, "systems mechanization" and "mechanized claims processing and information retrieval systems" is identified in section 1903(a)(3) of the Act and defined in regulation at 42 CFR 433.111. The objectives of MMAC systems and enhancements include the Title XIX program control and administrative costs; service to participants, providers and inquiries; operations of claims control and computer capabilities; and management reporting for planning and control.

The web-based provider enrollment application will allow for changes in the Health Care industry and allow the State to be in compliance and proactive with forth coming requirements of electronic health records, mandatory exclusions database, and ownership and disclosure information of Medicaid providers.

The fraud and abuse detection application allows for data mining, claims outliers and query/reporting capabilities. MMAC utilizes these applications to monitor enrolled providers and Medicaid participants. The fraud and abuse application must be able to record time spent and costs associated with investigations, audits, and recoveries. In addition, the application must allow for real-time claims analysis to recognize improper payments, fraudulent practices or abusive billing practices.

2. What is the authorization for this program, i.e., federal or state statute, etc.? (Include the federal program number, if applicable.)

Social Security Act, Section 1903 (a) (3); 42 CFR 43.111.

3. Are there federal matching requirements? If yes, please explain.

Public Law 92-603 was enacted in which Section 235 provided for 90-percent Federal financial participation (FFP) for design, development, or installation, and 75-percent FFP for operation of state mechanized claims processing and information retrieval systems approved by the Centers for Medicare and Medicaid Services. Implementing regulation, 45 CFR 250.90 and 42 CFR 433, subpart C.

4. Is this a federally mandated program? If yes, please explain.

N/A

PROGRAM DESCRIPTION

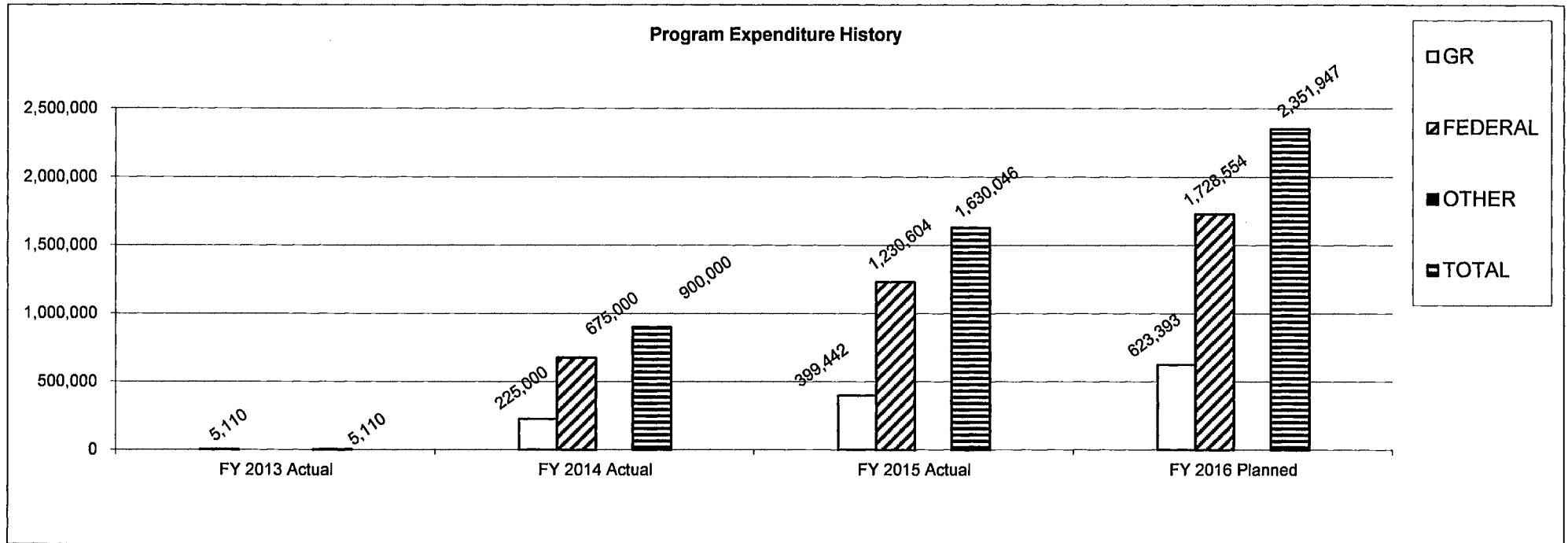
Department: Social Services

HB Section: 11.025

Program Name: Office of Director

Program is found in the following core budget(s): Systems Management

5. Provide actual expenditures for the prior three fiscal years and planned expenditures for the current fiscal year.



Planned FY 2016 expenditures are net of reserves and reverted.

6. What are the sources of the "Other " funds?

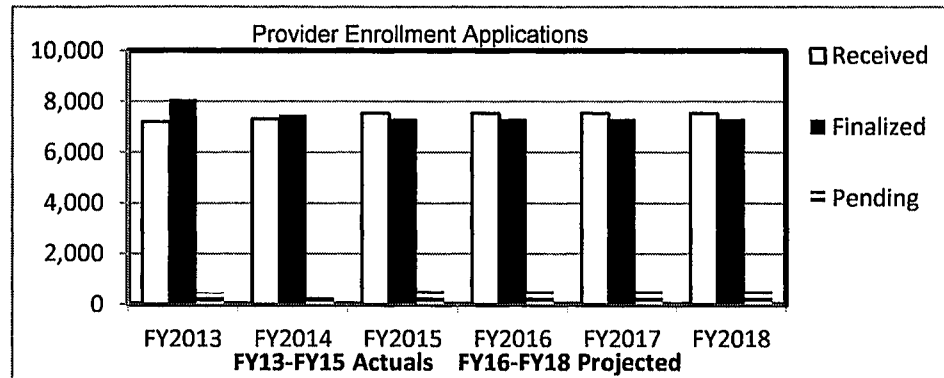
N/A

PROGRAM DESCRIPTION

Department: Social Services
Program Name: Office of Director
Program is found in the following core budget(s): Systems Management

HB Section: 11.025

7a. Provide an effectiveness measure.



Provider enrollment and case management system measures will begin immediately upon implementation.

FADS			
Reports & Algorithms			Fee For Service Audit Recoveries
SFY	Reports Run	Avg. Number Algorithms per Month	Actual
FY2013	4,295	7.5	\$32,767,892
FY2014	3,662	5.7	\$24,090,054
FY2015	4,206	6.3	\$16,015,303
FY2016			
FY2017			
FY2018			

The fraud and abuse system effectively creates and updates new algorithms and adhoc reports to identify trends, patterns and outliers of suspicious billing.

7b. Provide an efficiency measure.

Provider Enrollment				
SFY	Number of New Enrollments	Avg. Time in Process	Number of Applications Denied	Number of Revalidations Processed
FY2013	Measures to be reported going forward. Full implementation of the new system to be completed SFY16			
FY2014				
FY2015				
FY2016				
FY2017				
FY2018				

Provider enrollment and case management system measures will begin immediately upon implementation.

FADS			
SFY	MFCU Referrals	Number of Provider Terminations	Number of Claims Reviewed
FY2013	112	889	177,920
FY2014	107	840	270,462
FY2015	70	850	161,308
FY2016			
FY2017			
FY2018			

PROGRAM DESCRIPTION

Department: Social Services

HB Section: 11.025

Program Name: Office of Director

Program is found in the following core budget(s): Systems Management

7c. Provide the number of clients/individuals served, if applicable.

There are 49,000 enrolled fee for service providers who will utilize the new system.

7d. Provide a customer satisfaction measure, if available.

Enrollment process times will decrease, and a web-based provider portal will provide for two-way communication, increasing the level of customer service.

Recovery Audit & Compliance Contract

DECISION ITEM SUMMARY

Budget Unit									
Decision Item	FY 2015	FY 2015	FY 2016	FY 2016	FY 2017	FY 2017	*****	*****	
Budget Object Summary	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	SECURED	SECURED	
Fund	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	COLUMN	COLUMN	
RECOVERY AUDIT & COMPL CONTRT									
CORE									
EXPENSE & EQUIPMENT									
RECOVERY AUDIT AND COMPLIANCE	177,131	0.00	1,200,000	0.00	1,200,000	0.00	0	0.00	
TOTAL - EE	177,131	0.00	1,200,000	0.00	1,200,000	0.00	0	0.00	
TOTAL	177,131	0.00	1,200,000	0.00	1,200,000	0.00	0	0.00	
GRAND TOTAL	\$177,131	0.00	\$1,200,000	0.00	\$1,200,000	0.00	\$0	0.00	

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CORE DECISION ITEM

Department: Social Services
 Division: Office of Director
 Core: Recovery Audit & Compliance Contract

Budget Unit: 90045C
 HB Section: 11.030

1. CORE FINANCIAL SUMMARY

FY 2017 Budget Request				
	GR	Federal	Other	Total
PS				
EE			1,200,000	1,200,000
PSD				
TRF				
Total			1,200,000	1,200,000
FTE				

Est. Fringe	0	0	0	0
Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.				

Other Funds: Recovery Audit and Compliance Fund (0974)

FY 2017 Governor's Recommendation				
	GR	Federal	Other	Total
PS				
EE				
PSD				
TRF				
Total				0
FTE				0.00

Est. Fringe	0	0	0	0
Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.				

2. CORE DESCRIPTION

Federal law requires states to contract with a Recovery Audit Contractor to identify and recoup Medicaid provider overpayments. This appropriation funds contractor contingency payments for overpayment recoveries.

3. PROGRAM LISTING (list programs included in this core funding)

Recovery Audit & Compliance Contract

CORE DECISION ITEM

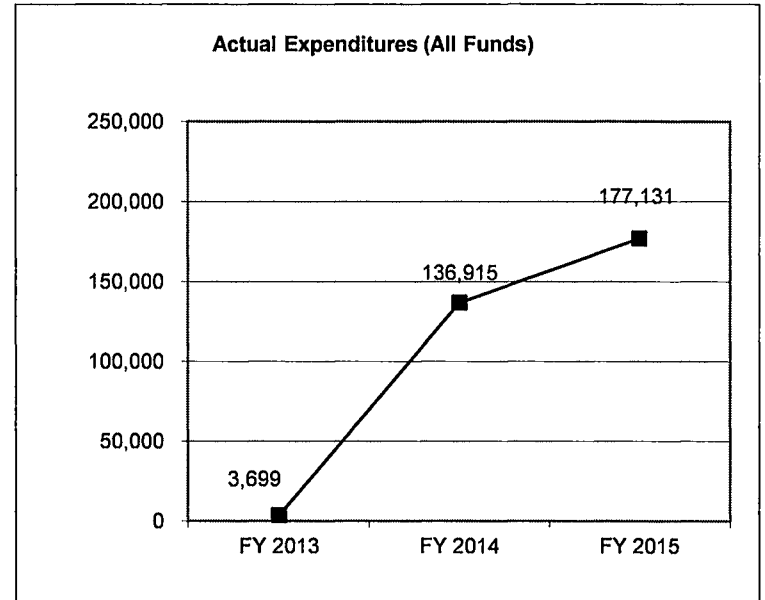
Department: Social Services
Division: Office of Director
Core: Recovery Audit & Compliance Contract

Budget Unit: 90045C

HB Section: 11.030

4. FINANCIAL HISTORY

	FY 2013 Actual	FY 2014 Actual	FY 2015 Actual	FY 2016 Current Yr.
Appropriation (All Funds)	500,000	1,200,000	1,200,000	1,200,000
Less Reverted (All Funds)	0	0	0	N/A
Less Restricted (All Funds)	0	0	0	N/A
Budget Authority (All Funds)	500,000	1,200,000	1,200,000	N/A
Actual Expenditures (All Funds)	3,699	136,915	177,131	N/A
Unexpended (All Funds)	496,301	1,063,085	1,022,869	N/A
Unexpended, by Fund:				
General Revenue	0	0	0	N/A
Federal	0	0	0	N/A
Other	496,301	1,063,085	1,022,869	N/A
	(1)	(2)	(3)	



Reverted includes the statutory three- percent reserve (when applicable).
 Restricted includes any Governor's Expenditure Restriction (when applicable).

NOTES:

(1) FY13 Budget authority based on recoveries received into the Recovery Audit & Compliance Fund.

(2) FY14 Budget authority based on recoveries received into the Recovery Audit & Compliance Fund.

(3) FY15 Budget authority based on recover received into the fund.

CORE RECONCILIATION DETAIL

**DEPARTMENT OF SOCIAL SERVICES
RECOVERY AUDIT & COMPL CONTRT**

5. CORE RECONCILIATION DETAIL

	Budget Class	FTE	GR	Federal	Other	Total	Explanation
TAFP AFTER VETOES							
	EE	0.00	0	0	1,200,000	1,200,000	
	Total	0.00	0	0	1,200,000	1,200,000	
DEPARTMENT CORE REQUEST							
	EE	0.00	0	0	1,200,000	1,200,000	
	Total	0.00	0	0	1,200,000	1,200,000	
GOVERNOR'S RECOMMENDED CORE							
	EE	0.00	0	0	1,200,000	1,200,000	
	Total	0.00	0	0	1,200,000	1,200,000	

DECISION ITEM DETAIL

Budget Unit	FY 2015	FY 2015	FY 2016	FY 2016	FY 2017	FY 2017	*****	*****
Decision Item	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	SECURED	SECURED
Budget Object Class	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	COLUMN	COLUMN
RECOVERY AUDIT & COMPL CONTRT								
CORE								
PROFESSIONAL SERVICES	177,131	0.00	1,200,000	0.00	1,200,000	0.00	0	0.00
TOTAL - EE	177,131	0.00	1,200,000	0.00	1,200,000	0.00	0	0.00
GRAND TOTAL	\$177,131	0.00	\$1,200,000	0.00	\$1,200,000	0.00	\$0	0.00
GENERAL REVENUE	\$0	0.00	\$0	0.00	\$0	0.00		0.00
FEDERAL FUNDS	\$0	0.00	\$0	0.00	\$0	0.00		0.00
OTHER FUNDS	\$177,131	0.00	\$1,200,000	0.00	\$1,200,000	0.00		0.00

PROGRAM DESCRIPTION

Department: Social Services

HB Section: 11.030

Program Name: Office of Director

Program is found in the following core budget(s): Recovery Audit & Compliance Contract

1. What does this program do?

The federal government requires states to contract with a Recovery Audit Contractor (RAC) to identify and recoup Medicaid provider overpayments. State Medicaid programs may contract with one or more RACs to identify underpayments and overpayments and to recoup overpayments. Payments to Medicaid RACs are contingency-based and linked to overpayments the contractors identify. Missouri has contracted with Cognosante as the Medicaid RAC.

Missouri Medicaid Audit and Compliance (MMAC) works with Cognosante to verify recoupment and/or payments. Once 100% of the payment has been received for the audits conducted, an invoice is submitted by Cognosante for the contingency fee percentage related to the amount of recoveries.

Contingency Fee Percentages

Total Amount of Overpayment Recoveries	Contingency Percentage of Total Overpayments Recovered
\$0 to \$10,000,000	12.0%
\$10,000,000.01 to \$20,000,000	9.5%
\$20,000,000.01 to \$50,000,000	8.0%
\$50,000,000.01 to \$60,000,000	9.0%
> \$60,000,000.01	12.0%

2. What is the authorization for this program, i.e., federal or state statute, etc.? (Include the federal program number, if applicable.)

Section 6411 of the Patient Protection and Affordable Care Act (PPACA; Public Law 111-148) and the Health Care and Education Reconciliation Act (HCERA; Public

3. Are there federal matching requirements? If yes, please explain.

No.

4. Is this a federally mandated program? If yes, please explain.

Yes.

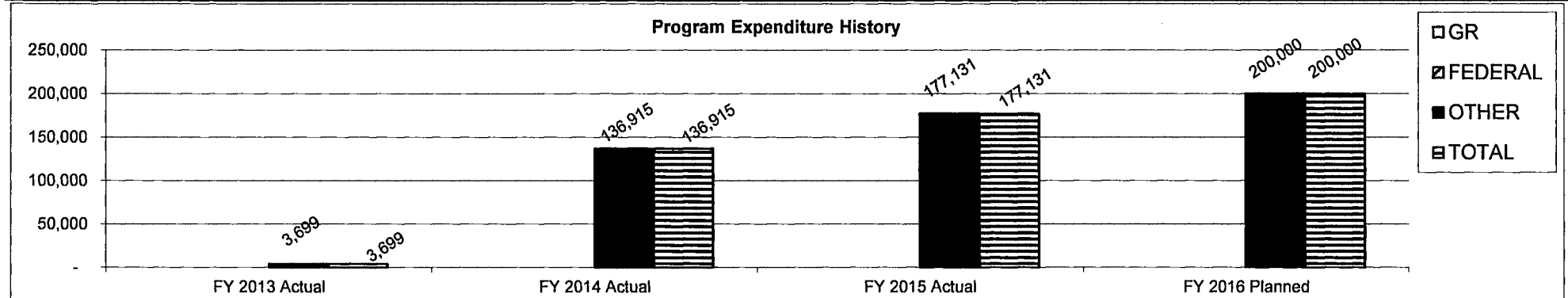
PROGRAM DESCRIPTION

Department: Social Services
Program Name: Office of Director

HB Section: 11.030

Program is found in the following core budget(s): Recovery Audit & Compliance Contract

5. Provide actual expenditures for the prior three fiscal years and planned expenditures for the current fiscal year.

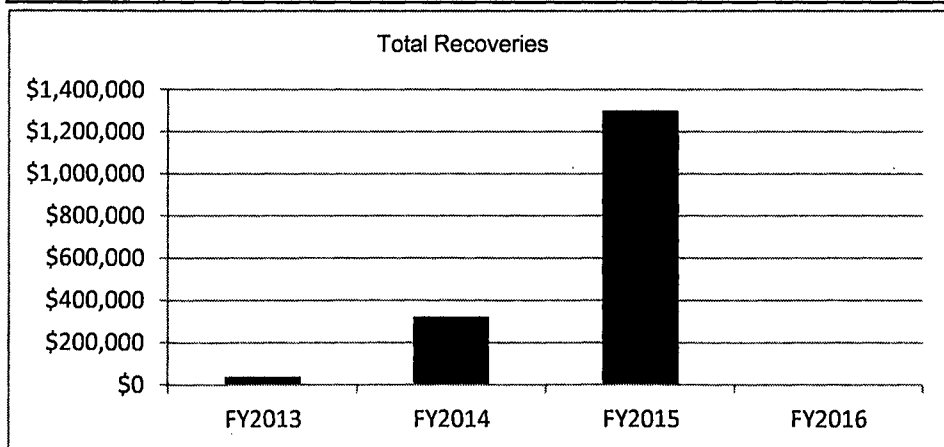


Planned FY 2016 expenditures are net of reserve.

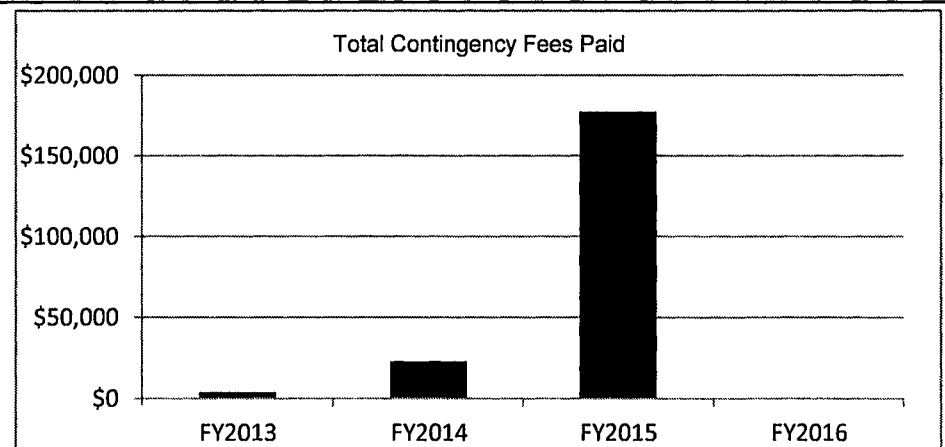
6. What are the sources of the "Other" funds?

Recovery Audit and Compliance Fund (0974).

7a. Provide an effectiveness measure.



Measures include the total Credit Balance recoveries and Provider Audit recoveries.



Contingency Fees Paid in FY2015 reflect invoices received July 2014 Through April 2015. May 2015 and June 2015 invoices will be paid in FY2016.

PROGRAM DESCRIPTION

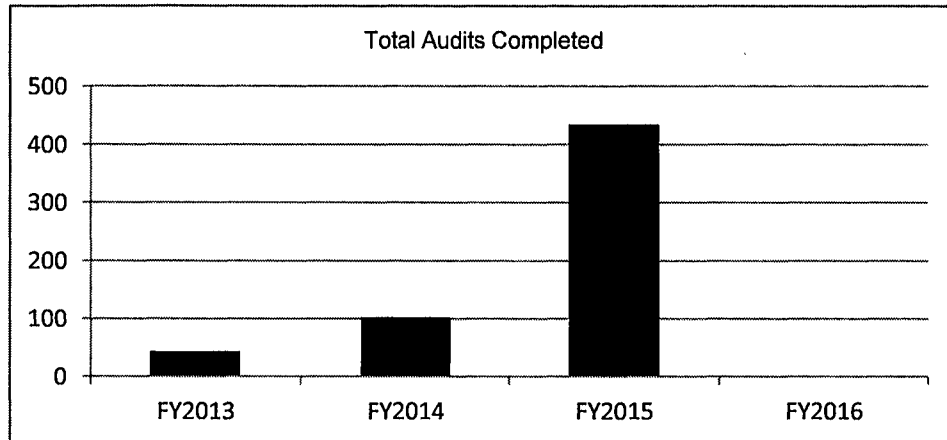
Department: Social Services

HB Section: 11.030

Program Name: Office of Director

Program is found in the following core budget(s): Recovery Audit & Compliance Contract

7b. Provide an efficiency measure.



Measure is the total number of Credit Balance audits and Provider audits completed.

7c. Provide the number of clients/individuals served, if applicable.

N/A

7d. Provide a customer satisfaction measure, if available.

N/A

Division of Finance and Administrative Services

DECISION ITEM SUMMARY

Budget Unit								
Decision Item	FY 2015	FY 2015	FY 2016	FY 2016	FY 2017	FY 2017	*****	*****
Budget Object Summary	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	SECURED	SECURED
Fund	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	COLUMN	COLUMN
FINANCE & ADMINISTRATIVE SRVS								
CORE								
PERSONAL SERVICES								
GENERAL REVENUE	1,767,669	38.37	1,722,486	46.64	1,722,486	46.64	0	0.00
DEPT OF SOC SERV FEDERAL & OTH	1,021,740	22.31	1,049,305	24.14	1,049,305	23.98	0	0.00
CHILD SUPPORT ENFORCEMENT FUND	47,644	1.07	48,847	1.12	48,847	1.12	0	0.00
DOSS ADMINISTRATIVE TRUST	0	0.00	4,068	0.10	4,068	0.10	0	0.00
TOTAL - PS	2,837,053	61.75	2,824,706	72.00	2,824,706	71.84	0	0.00
EXPENSE & EQUIPMENT								
GENERAL REVENUE	391,904	0.00	375,468	0.00	375,468	0.00	0	0.00
DEPT OF SOC SERV FEDERAL & OTH	149,691	0.00	170,113	0.00	170,113	0.00	0	0.00
DOSS ADMINISTRATIVE TRUST	999,317	0.00	1,200,317	0.00	1,200,317	0.00	0	0.00
TOTAL - EE	1,540,912	0.00	1,745,898	0.00	1,745,898	0.00	0	0.00
TOTAL	4,377,965	61.75	4,570,604	72.00	4,570,604	71.84	0	0.00
GRAND TOTAL	\$4,377,965	61.75	\$4,570,604	72.00	\$4,570,604	71.84	\$0	0.00

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CORE DECISION ITEM

Department: Social Services
 Division: Finance and Administrative Services
 Core: Division of Finance and Administrative Services

Budget Unit: 88815C
 HB Section: 11.040

1. CORE FINANCIAL SUMMARY

FY 2017 Budget Request				
	GR	Federal	Other	Total
PS	1,722,486	1,049,305	52,915	2,824,706
EE	375,468	170,113	1,200,317	1,745,898
PSD				
TRF				
Total	2,097,954	1,219,418	1,253,232	4,570,604
FTE	46.64	24.14	1.22	72.00

Est. Fringe	941,274	530,291	26,769	1,498,334
Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.				

Other Funds: Child Support Enforcement Collections Fund (0169)
 DOSS Administrative Trust Fund (0545)

FY 2017 Governor's Recommendation				
	GR	Federal	Other	Total
PS				
EE				
PSD				
TRF				
Total				0
FTE	0.00	0.00	0.00	0.00

Est. Fringe	0	0	0	0
Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.				

2. CORE DESCRIPTION

The core funding for the Division of Finance and Administrative Services (DFAS) is responsible for providing centralized financial and administrative support to all Department of Social Services divisions. In addition, staff are responsible for the department's research and data management functions which are included in the DFAS core budget.

3. PROGRAM LISTING (list programs included in this core funding)

Division of Finance and Administrative Services

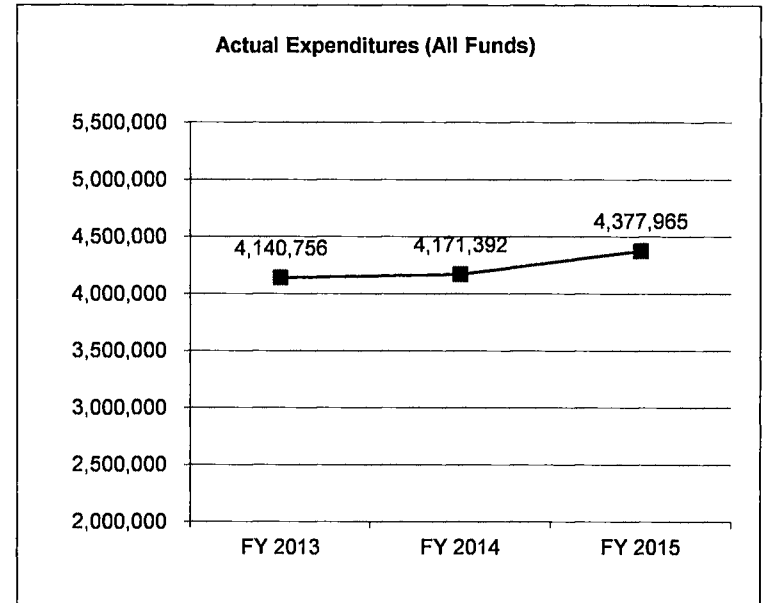
CORE DECISION ITEM

Department: Social Services
Division: Finance and Administrative Services
Core: Division of Finance and Administrative Services

Budget Unit: 88815C
HB Section: 11.040

4. FINANCIAL HISTORY

	FY 2013 Actual	FY 2014 Actual	FY 2015 Actual	FY 2016 Current Yr.
Appropriation (All Funds)	5,140,460	5,071,009	5,085,447	4,570,604
Less Reverted (All Funds)	(68,506)	(66,317)	(66,792)	N/A
Less Restricted (All Funds)	0	0	0	N/A
Budget Authority (All Funds)	5,071,954	5,004,692	5,018,655	N/A
Actual Expenditures (All Funds)	4,140,756	4,171,392	4,377,965	N/A
Unexpended (All Funds)	931,198	833,300	640,690	N/A
Unexpended, by Fund:				
General Revenue	66	1	(3)	N/A
Federal	223,027	158,127	134,442	N/A
Other	708,105	675,172	506,251	N/A
	(1)	(2)	(3)	(4)



Reverted includes the statutory three- percent reserve (when applicable).
 Restricted includes any Governor's Expenditure Restriction (when applicable).

NOTES:

(1) FY13 Federal Reserves of \$205,000, Agency Reserve of \$12,830 CSEC.

(2) FY14 Federal Reserves of \$74,075, Agency Reserve of \$12,830 CSEC.

(3) FY15 Federal Reserves of \$98,000, Agency Reserve of \$317 Other. Core reduction \$12,513 of excess authority Child Support Enforcement fund (0169) and core reduction of 2% of Professional Services \$4,165 GR.

(4) FY16 Core reduction \$133,912 GR.

CORE RECONCILIATION DETAIL

**DEPARTMENT OF SOCIAL SERVICES
FINANCE & ADMINISTRATIVE SRVS**

5. CORE RECONCILIATION DETAIL

				Budget Class	FTE	GR	Federal	Other	Total	Explanation
TAFP AFTER VETOES										
				PS	72.00	1,722,486	1,049,305	52,915	2,824,706	
				EE	0.00	375,468	170,113	1,200,317	1,745,898	
				Total	72.00	2,097,954	1,219,418	1,253,232	4,570,604	
DEPARTMENT CORE ADJUSTMENTS										
Core Reallocation	290	3113		PS	0.00	0	0	0	(0)	
Core Reallocation	290	3115		PS	0.00	0	0	0	(0)	
Core Reallocation	290	3117		PS	(0.16)	0	0	0	(0)	
Core Reallocation	290	3050		PS	0.00	0	0	0	(0)	
NET DEPARTMENT CHANGES					(0.16)	0	0	0	(0)	
DEPARTMENT CORE REQUEST										
				PS	71.84	1,722,486	1,049,305	52,915	2,824,706	
				EE	0.00	375,468	170,113	1,200,317	1,745,898	
				Total	71.84	2,097,954	1,219,418	1,253,232	4,570,604	
GOVERNOR'S RECOMMENDED CORE										
				PS	71.84	1,722,486	1,049,305	52,915	2,824,706	
				EE	0.00	375,468	170,113	1,200,317	1,745,898	
				Total	71.84	2,097,954	1,219,418	1,253,232	4,570,604	

DECISION ITEM DETAIL

Budget Unit	FY 2015	FY 2015	FY 2016	FY 2016	FY 2017	FY 2017	*****	*****
Decision Item	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	SECURED	SECURED
Budget Object Class	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	COLUMN	COLUMN
FINANCE & ADMINISTRATIVE SRVS								
CORE								
ADMIN OFFICE SUPPORT ASSISTANT	74,946	2.70	81,502	3.93	77,560	4.25	0	0.00
OFFICE SUPPORT ASST (KEYBRD)	1,082	0.04	0	0.00	0	0.00	0	0.00
SR OFC SUPPORT ASST (KEYBRD)	69,426	2.48	57,895	2.57	71,328	4.00	0	0.00
PRINTING/MAIL TECHNICIAN IV	30,815	1.00	30,822	1.00	30,984	1.00	0	0.00
STOREKEEPER I	73,409	2.91	76,072	3.25	75,132	3.25	0	0.00
PROCUREMENT OFCR I	39,045	1.05	37,359	1.00	37,359	1.00	0	0.00
PROCUREMENT OFCR II	106,674	2.35	90,778	2.00	125,880	3.00	0	0.00
OFFICE SERVICES COOR	0	0.00	33,479	1.00	0	0.00	0	0.00
ACCOUNT CLERK II	103,610	3.80	161,829	8.34	125,227	5.84	0	0.00
ACCOUNTANT I	66,327	2.10	104,511	4.00	83,648	4.00	0	0.00
ACCOUNTANT II	162,688	4.00	161,508	4.00	161,508	4.00	0	0.00
ACCOUNTING SPECIALIST I	36,009	1.00	36,184	1.00	36,204	1.00	0	0.00
ACCOUNTING SPECIALIST II	0	0.00	1	0.00	0	0.00	0	0.00
ACCOUNTING SPECIALIST III	0	0.00	256	0.00	0	0.00	0	0.00
BUDGET ANAL II	2,275	0.06	0	0.00	0	0.00	0	0.00
BUDGET ANAL III	49,563	1.11	45,151	1.00	45,151	1.00	0	0.00
BUDGET & PLNG SR ANAL	1,031	0.02	0	0.00	0	0.00	0	0.00
RESEARCH ANAL I	0	0.00	171	0.00	0	0.00	0	0.00
RESEARCH ANAL II	6,425	0.17	36,828	1.00	0	0.00	0	0.00
RESEARCH ANAL III	206,691	4.43	183,537	4.00	187,548	5.00	0	0.00
RESEARCH ANAL IV	110,155	2.01	109,207	2.08	109,207	2.08	0	0.00
EXECUTIVE I	75,761	2.40	62,702	2.00	62,702	2.50	0	0.00
EXECUTIVE II	1,577	0.04	510	0.00	0	0.00	0	0.00
MANAGEMENT ANALYSIS SPEC I	4,078	0.11	83	0.00	0	0.00	0	0.00
MANAGEMENT ANALYSIS SPEC II	74,201	1.75	121,131	3.00	80,989	2.00	0	0.00
TELECOMMUN ANAL IV	53,996	1.00	54,262	1.00	54,262	1.00	0	0.00
MOTOR VEHICLE DRIVER	26,731	1.05	26,858	1.00	26,858	1.00	0	0.00
FACILITIES OPERATIONS MGR B1	43,690	1.00	43,055	1.00	43,055	1.00	0	0.00
FISCAL & ADMINISTRATIVE MGR B1	170,272	3.46	150,200	3.00	154,204	3.50	0	0.00
FISCAL & ADMINISTRATIVE MGR B2	480,150	7.47	509,955	8.00	482,904	8.00	0	0.00
RESEARCH MANAGER B2	73,395	1.18	61,354	1.00	61,354	1.00	0	0.00
DIVISION DIRECTOR	92,727	1.00	93,220	1.00	93,220	1.00	0	0.00

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DECISION ITEM DETAIL

Budget Unit	FY 2015	FY 2015	FY 2016	FY 2016	FY 2017	FY 2017	*****	*****
Decision Item	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	SECURED	SECURED
Budget Object Class	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	COLUMN	COLUMN
FINANCE & ADMINISTRATIVE SRVS								
CORE								
DESIGNATED PRINCIPAL ASST DIV	82,976	1.00	83,415	1.00	83,415	1.00	0	0.00
LEGAL COUNSEL	3,609	0.03	0	0.00	0	0.00	0	0.00
CLERK	4,658	0.18	3,775	0.50	0	0.00	0	0.00
MISCELLANEOUS TECHNICAL	369	0.01	0	0.00	0	0.00	0	0.00
MISCELLANEOUS PROFESSIONAL	994	0.01	6	0.00	0	0.00	0	0.00
SPECIAL ASST OFFICIAL & ADMSTR	58,573	0.70	83,414	1.00	83,414	1.00	0	0.00
SPECIAL ASST PROFESSIONAL	322,585	5.04	159,159	4.50	322,772	5.00	0	0.00
SPECIAL ASST TECHNICIAN	16,901	0.43	17,129	0.50	28,882	0.84	0	0.00
SPECIAL ASST OFFICE & CLERICAL	109,639	2.66	107,388	3.33	79,939	3.58	0	0.00
TOTAL - PS	2,837,053	61.75	2,824,706	72.00	2,824,706	71.84	0	0.00
TRAVEL, IN-STATE	28,291	0.00	3,875	0.00	8,291	0.00	0	0.00
TRAVEL, OUT-OF-STATE	113	0.00	0	0.00	0	0.00	0	0.00
SUPPLIES	457,469	0.00	349,723	0.00	459,964	0.00	0	0.00
PROFESSIONAL DEVELOPMENT	9,525	0.00	15,454	0.00	9,525	0.00	0	0.00
COMMUNICATION SERV & SUPP	24,461	0.00	30,321	0.00	24,669	0.00	0	0.00
PROFESSIONAL SERVICES	11,453	0.00	116,333	0.00	31,562	0.00	0	0.00
HOUSEKEEPING & JANITORIAL SERV	2,704	0.00	1,705	0.00	2,704	0.00	0	0.00
M&R SERVICES	5,005	0.00	15,500	0.00	5,005	0.00	0	0.00
MOTORIZED EQUIPMENT	74,180	0.00	0	0.00	0	0.00	0	0.00
OFFICE EQUIPMENT	961	0.00	3,658	0.00	961	0.00	0	0.00
OTHER EQUIPMENT	6,464	0.00	523	0.00	1,000	0.00	0	0.00
PROPERTY & IMPROVEMENTS	0	0.00	604	0.00	604	0.00	0	0.00
BUILDING LEASE PAYMENTS	0	0.00	5,324	0.00	600	0.00	0	0.00
EQUIPMENT RENTALS & LEASES	0	0.00	2,360	0.00	400	0.00	0	0.00
MISCELLANEOUS EXPENSES	613	0.00	518	0.00	613	0.00	0	0.00
REBILLABLE EXPENSES	919,673	0.00	1,200,000	0.00	1,200,000	0.00	0	0.00
TOTAL - EE	1,540,912	0.00	1,745,898	0.00	1,745,898	0.00	0	0.00
GRAND TOTAL	\$4,377,965	61.75	\$4,570,604	72.00	\$4,570,604	71.84	\$0	0.00
GENERAL REVENUE	\$2,159,573	38.37	\$2,097,954	46.64	\$2,097,954	46.64		0.00
FEDERAL FUNDS	\$1,171,431	22.31	\$1,219,418	24.14	\$1,219,418	23.98		0.00
OTHER FUNDS	\$1,046,961	1.07	\$1,253,232	1.22	\$1,253,232	1.22		0.00

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PROGRAM DESCRIPTION

Department: Social Services

HB Section: 11.040

Program Name: Division of Finance and Administrative Services

Program is found in the following core budget(s): Division of Finance and Administrative Services

1. What does this program do?

The Division of Finance and Administrative Services provides centralized financial and administrative support to all Department of Social Services (DSS) divisions.

In addition, staff responsible for the department's research and data management functions are included in the DFAS.

Following is a description of core DFAS functions.

Budget:

DFAS directs and prepares the department budget, compiling and evaluating budget proposals from DSS divisions. In addition, DFAS serves as the department's budget liaison with Office of Administration, House, and Senate budget staff. The Division also supports divisions during budget hearings. The budget section is responsible for department expenditure control, assuring there is sufficient cash to support available authority, monitoring spending rates and determining that department expenditures are within the scope of house bill intent. DFAS also coordinates all fiscal note preparation for the Department and provides a central contact point for the legislature and Governor's Office for all fiscal note inquiries and questions.

Child Welfare Eligibility Unit:

DFAS is responsible for managing IV-E eligibility and IV-E redeterminations for all youth in state custody. DSS provides technical expertise and training to Children's Division staff to ensure compliance with all IV-E regulation and rule. The IV-E Eligibility staff work directly with the Juvenile court system and the Children's Division to obtain the necessary documentation to determine IV-E eligibility status. The Child Welfare Eligibility Unit also works directly with the Social Security Administration and Children's Division to determine eligibility for SSI to ensure all eligible youth receive financial support while in state custody. This unit monitors program participation to identify any opportunities to improve operational efficiencies and increase program participation.

Compliance and Quality Control:

DFAS monitors DSS sub-recipients through onsite visits and desk reviews to ensure both State contract and federal grant requirements are being met. Additionally, staff perform contract compliance reviews to determine if program-specific contract deliverables and financial requirements are met. DFAS also performs internal reviews of department financial systems, payment processes and procedures. In this effort, audit staff are charged with identifying weaknesses in department financial controls and opportunities to improve operational efficiencies. DFAS serves as the point of contact with the outside audit such as the State Auditor's office and the Office of Inspector General.

PROGRAM DESCRIPTION

Department: Social Services

HB Section: 11.040

Program Name: Division of Finance and Administrative Services

Program is found in the following core budget(s): Division of Finance and Administrative Services

Contract Management and Procurement:

DFAS is responsible for managing DSS contracts for a wide array of products and services for children and families. DFAS provides assistance and oversight in the development, planning, execution and coordination of RFPs and contracts for services and supplies. DFAS also manages a variety of Memorandums of Understanding (MOU) with various governmental and community agencies. DFAS provides technical expertise and training for DSS staff concerning procurement statutes, regulations and rules, contracting procedures and protocols and ensures that the DSS contracting operations are in compliance with state and federal regulations. DFAS procurement officers serve as liaisons with the state Office of Administration, Division of Purchasing and Materials Management (DPMM). DFAS is responsible for the implementation of practices and initiatives to increase participation of Minority Business Enterprise (MBE) and Women Business Enterprise (WBE) vendors in department contracts. DFAS currently manages over 35,000 contracts and agreements and processes over 30,000 procurement documents annually. In late state fiscal year 2016, DFAS will begin implementation of a document management system to eliminate paper contract files. This process will improve workflow efficiencies, generate cost savings (no paper) and create more efficient utilization of state office space by eliminating file cabinets. Documents will be easily accessible to all DSS staff and improve response time for needed contract information.

Grants and Cash Management:

DFAS manages approximately 53 grants with a value of over \$6.6 billion in federal funds. The agency serves as the single state contact for federal grants that include Temporary Aid to Needy Families (TANF), Social Services Block Grant (SSBG), Medicaid Title XIX and Title XXI (CHIP), Title IV-D (child support) and Title IV-E (child welfare). The Division is responsible for the processes that provide for daily cash draws and deposits to federal funds to support DSS and certain other departments' programs. As the single state contact, DFAS compiles required monthly, quarterly and annual reports associated with each grant and submits these to the federal government on behalf of DSS or another department.

Payables/Receivables/Payroll:

DFAS maintains final approval of payments and is charged with overall compliance with state and federal laws or regulations and adherence to sound and accepted accounting principles. Maintenance of employee time, leave and management of all issues related to salary payments fall under the division's responsibilities.

Office Services/Warehouse/Emergency Management:

Administrative responsibilities include acquisition, storage and distribution of bulk supplies and forms/envelopes; management and tracking of non-expendable property/fixed assets inventory; surplus property retrieval and disposition; technical support in the design, acquisition and installation of telecommunication services and equipment for DSS offices; and delivery of supplies to JC offices and shipping via UPS and freight companies. DFAS also provides mail courier services for offices located in St. Louis and St. Louis County and acts as a liaison on building matters between the program divisions (Jefferson City and field offices) and the Office of Administration, Division of Facilities Management/Design and Construction. Coordinates all requirements and maintains vehicle records for 580 vehicles in the DSS fleet and serves as a liaison to OA Fleet Management. In addition, DFAS leads DSS initiatives to provide statewide mass care (shelter, food and water) coordination during emergencies through the assistance of partner agencies (Red Cross, Salvation Army and other volunteer agencies active in disasters).

PROGRAM DESCRIPTION

Department: Social Services

HB Section: 11.040

Program Name: Division of Finance and Administrative Services

Program is found in the following core budget(s): Division of Finance and Administrative Services

Research and Data Analysis (RDA):

RDA provides data to the Department of Social Services. RDA produces a wide range of reports, both regular and ad hoc, for the Department's programs, many of which are available to the public on the Department's website. These statistical reports, coupled with data analysis, are used to inform planning, policy formation and guide decision-making. In addition, RDA assist in supplying information about the Department's programs to constituents, the General Assembly, the Executive Branch, Federal government agencies and the media.

2. What is the authorization for this program, i.e., federal or state statute, etc.? (Include the federal program number, if applicable.)

State Statute: 660.010, RSMo.

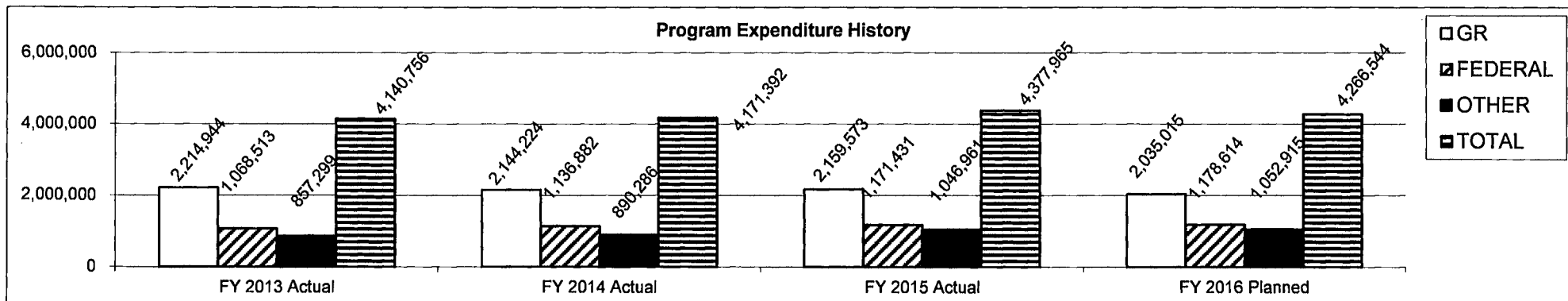
3. Are there federal matching requirements? If yes, please explain.

This program does not have a federal matching requirement; however expenditures are pooled with other departmental administrative expenditures to earn a federal indirect rate.

4. Is this a federally mandated program? If yes, please explain.

No.

5. Provide actual expenditures for the prior three fiscal years and planned expenditures for the current fiscal year.



Planned FY 2016 expenditures are net of reserves and reverted.

PROGRAM DESCRIPTION

Department: Social Services

HB Section: 11.040

Program Name: Division of Finance and Administrative Services

Program is found in the following core budget(s): Division of Finance and Administrative Services

6. What are the sources of the "Other " funds?

Child Support Enforcement Fund (0169) and DOSS Administrative Trust (0545).

7a. Provide an effectiveness measure.

SFY	Average Time Between Invoice and Vendor Payment (Days)	
	Projected	Actual
2013	20	26
2014	20	28
2015	20	23
2016	20	
2017	20	

The Division of Finance and Administrative Services provides support functions for all DSS divisions and programs. Other effectiveness measures can be found in divisional sections.

7b. Provide an efficiency measure.

SFY	Number of Payment Documents Processed	
	Projected	Actual
2013	153,000	137,244
2014	138,000	114,056
2015	114,000	113,481
2016	114,000	
2017	114,000	

During FY13 DSS began reorganizing fiscal processes and functions statewide. Included in the plan is to centralize payment processing. Staff based in DFAS Accounts Payable, Jefferson City, are assuming the responsibility of functions previously performed by many staff located in DSS program offices across the state. Functions that are being centralized include data entry, coding, document numbering, establishing vendors in the State's accounting system (SAMII), responding to vendor inquiries, and requesting encumbrances. Reorganization efforts were completed late FY14. DFAS anticipates efficiencies to include increase payment timeliness and decreased error rates.

PROGRAM DESCRIPTION

Department: Social Services

HB Section: 11.040

Program Name: Division of Finance and Administrative Services

Program is found in the following core budget(s): Division of Finance and Administrative Services

Department of Social Services	SFY12 Actual	SFY13 Actual	SFY14 Actual	SFY15 Actual	SFY16 Projected
Federal Expenditures	4,208,426,469	4,042,333,926	4,155,581,826	4,299,871,326	4,773,649,304
Total Expenditures	9,724,732,352	9,584,074,388	9,863,834,857	10,208,726,108	10,868,127,030
% of Federal Expenditures	43%	42%	42%	42%	44%

7c. Provide the number of clients/individuals served, if applicable.

SFY	Travel Expense Reports Processed	
	Projected	Actual
2013	20,000	19,241
2014	20,000	19,455
2015	20,000	20,218
2016	20,000	
2017	20,000	

7d. Provide a customer satisfaction measure, if available.

N/A

Revenue Maximization

DECISION ITEM SUMMARY

Budget Unit								
Decision Item	FY 2015	FY 2015	FY 2016	FY 2016	FY 2017	FY 2017	*****	*****
Budget Object Summary	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	SECURED	SECURED
Fund	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	COLUMN	COLUMN
REVENUE MAXIMATION								
CORE								
EXPENSE & EQUIPMENT								
TEMP ASSIST NEEDY FAM FEDERAL	17,205	0.00	0	0.00	0	0.00	0	0.00
DEPT OF SOC SERV FEDERAL & OTH	0	0.00	5,250,000	0.00	5,250,000	0.00	0	0.00
TOTAL - EE	17,205	0.00	5,250,000	0.00	5,250,000	0.00	0	0.00
TOTAL	17,205	0.00	5,250,000	0.00	5,250,000	0.00	0	0.00
GRAND TOTAL	\$17,205	0.00	\$5,250,000	0.00	\$5,250,000	0.00	\$0	0.00

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CORE DECISION ITEM

Department: Social Services
Division: Finance and Administrative Services
Core: Revenue Maximization

Budget Unit: 88817C
HB Section: 11.045

1. CORE FINANCIAL SUMMARY

FY 2017 Budget Request				
	GR	Federal	Other	Total
PS				
EE		5,250,000		5,250,000
PSD				
TRF				
Total		5,250,000		5,250,000
FTE				0.00

Est. Fringe	0	0	0	0
<i>Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.</i>				

Other Funds:

FY 2017 Governor's Recommendation				
	GR	Federal	Other	Total
PS				
EE				
PSD				
TRF				
Total				0
FTE				0.00

Est. Fringe	0	0	0	0
<i>Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.</i>				

2. CORE DESCRIPTION

Core budget to provide the Department of Social Services (DSS) with a mechanism for payment of fees to contractors who engage in revenue maximization projects on behalf of the Department.

3. PROGRAM LISTING (list programs included in this core funding)

Long Term Care Modernization
Social Supplemental Income Eligibility Determinations
TANF Revenue Maximization
Access Scholarship Revenue Maximization
Missouri Work Assistance (MWA)/Workforce Innovation and Opportunity Act (WIOA)

CORE DECISION ITEM

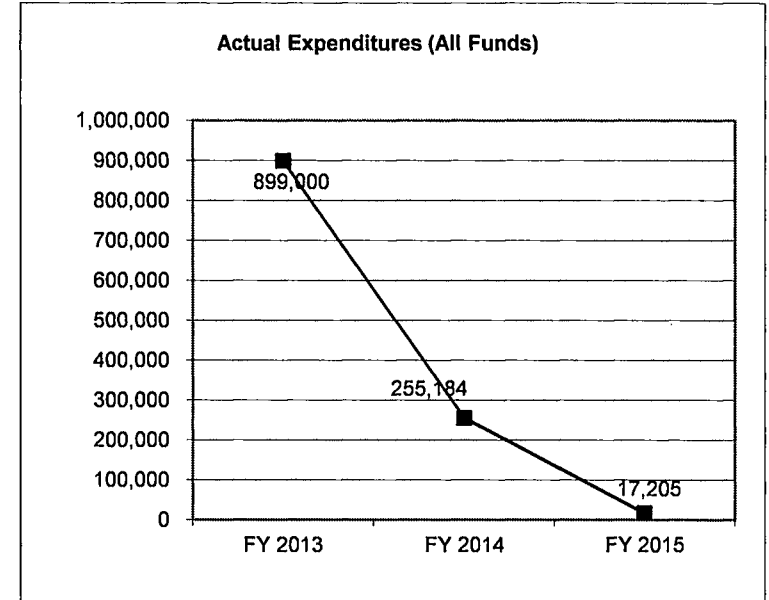
Department: Social Services
Division: Finance and Administrative Services
Core: Revenue Maximization

Budget Unit: 88817C

HB Section: 11.045

4. FINANCIAL HISTORY

	FY 2013 Actual	FY 2014 Actual	FY 2015 Actual	FY 2016 Current Yr.
Appropriation (All Funds)	5,250,000	5,250,000	5,250,000	5,250,000
Less Reverted (All Funds)	0	0	0	N/A
Less Restricted (All Funds)	0	0	0	N/A
Budget Authority (All Funds)	5,250,000	5,250,000	5,250,000	N/A
Actual Expenditures (All Funds)	899,000	255,184	17,205	N/A
Unexpended (All Funds)	4,351,000	4,994,816	5,232,795	N/A
Unexpended, by Fund:				
General Revenue	0	0	0	N/A
Federal	4,351,000	4,994,816	5,232,795	N/A
Other	0	0	0	N/A
	(1)	(2)	(3)	



Reverted includes the statutory three- percent reserve (when applicable).

Restricted includes any Governor's Expenditure Restriction (when applicable).

NOTES:

(1) FY 13 "E" eliminated and appropriation increased. Agency Reserve of \$4,295,000.

(2) FY 14 Agency Reserve \$4,985,000

(3) FY 15 Agency Reserve \$5,150,000

CORE RECONCILIATION DETAIL

**DEPARTMENT OF SOCIAL SERVICES
REVENUE MAXIMATION**

5. CORE RECONCILIATION DETAIL

	Budget Class	FTE	GR	Federal	Other	Total	Explanation
<hr/>							
TAFP AFTER VETOES							
	EE	0.00	0	5,250,000	0	5,250,000	
	Total	0.00	0	5,250,000	0	5,250,000	
<hr/>							
DEPARTMENT CORE REQUEST							
	EE	0.00	0	5,250,000	0	5,250,000	
	Total	0.00	0	5,250,000	0	5,250,000	
<hr/>							
GOVERNOR'S RECOMMENDED CORE							
	EE	0.00	0	5,250,000	0	5,250,000	
	Total	0.00	0	5,250,000	0	5,250,000	
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DECISION ITEM DETAIL

Budget Unit	FY 2015	FY 2015	FY 2016	FY 2016	FY 2017	FY 2017	*****	*****
Decision Item	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	SECURED	SECURED
Budget Object Class	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	COLUMN	COLUMN
REVENUE MAXIMATION								
CORE								
PROFESSIONAL SERVICES	17,205	0.00	5,250,000	0.00	5,250,000	0.00	0	0.00
TOTAL - EE	17,205	0.00	5,250,000	0.00	5,250,000	0.00	0	0.00
GRAND TOTAL	\$17,205	0.00	\$5,250,000	0.00	\$5,250,000	0.00	\$0	0.00
GENERAL REVENUE	\$0	0.00	\$0	0.00	\$0	0.00		0.00
FEDERAL FUNDS	\$17,205	0.00	\$5,250,000	0.00	\$5,250,000	0.00		0.00
OTHER FUNDS	\$0	0.00	\$0	0.00	\$0	0.00		0.00

PROGRAM DESCRIPTION

Department: Social Services

HB Section: 11.045

Program Name: Revenue Maximization

Program is found in the following core budget(s): Revenue Maximization

1. What does this program do?

The Department of Social Services works with contracted entities that specialize in maximizing federal program dollars and identifying other non-GR sources. This program also provides a mechanism to make contingency contract payments on outstanding revenue maximization projects.

Long-Term Care Modernization

Contractor: Sellers Dorsey

Project Description: The first phase of the project is intended to help establish a nursing facility public-private partnership to free up public funds to help fund the non-federal share of Medicaid supplemental payments. This partnership generates funds for the State to invest in long-term care options and other budget priorities. Participants in the public-private partnership also benefit financially. The second phase of the project is to assist the State and stakeholders in reviewing long-term care delivery systems and payment methodologies to "right-size" long-term care delivery options (nursing home bed capacity and Home and Community Based Services options). This project is contingent on identifying resources under other projects.

Social Supplemental Income Eligibility Determinations

Contractor: Public Consulting Group (PCG)

Project Description: This contract is to assist with Social Supplemental Income (SSI) applications for individuals who are currently receiving Medicaid benefits and are between the ages of 18 to 65 who are eligible to be receiving Social Security Disability benefits. Through a process conducted by the contractor, only individuals who are likely to be eligible to Social Security Disability benefits and are currently receiving Medicaid benefits are identified and contacted to participate in this project.

Access Scholarship Program

Contractor: Public Consulting Group (PCG)

Description: This project is the Access Scholarship Program expenditures to use existing TANF MOE claims by developing a compliant claiming methodology for the Access Scholarship program. Through a collaborative effort with Missouri Department of Higher Education through review process of claims is performed and TANF MOE is identified for certain recipients of educational scholarships.

Missouri Work Assistance (MWA) / Workforce Innovation and Opportunity Act (WIOA)/Temporary Assistance for Needy Families (TANF) Program Analysis

Contractor: Public Consulting Group (PCG)

The purpose of this is to assist the Missouri DSS in a collaborative effort to review and improve work related activities through the MWA program and WIOA. MWA is contracted with the DSS to provide work-eligible Temporary Assistance individuals employment and training services with the goal of self-sufficiency. WIOA is comprehensive legislation that brings together and enhances several key employment, education, and training programs. PCG will ensure business processes are efficient; programming moves clients into sustainable employment; participants do not languish in non-compliance or activities that are not substantive; the business community is hiring from the TANF and workforce system and clients play the central role and are truly engaged and invested in their own career planning. This will be achieved through site visits, policy review, WIOA program analysis and economic analysis.

PROGRAM DESCRIPTION

Department: Social Services

HB Section: 11.045

Program Name: Revenue Maximization

Program is found in the following core budget(s): Revenue Maximization

2. What is the authorization for this program, i.e., federal or state statute, etc.? (Include the federal program number, if applicable.)

State Statute: RSMo. 660.010

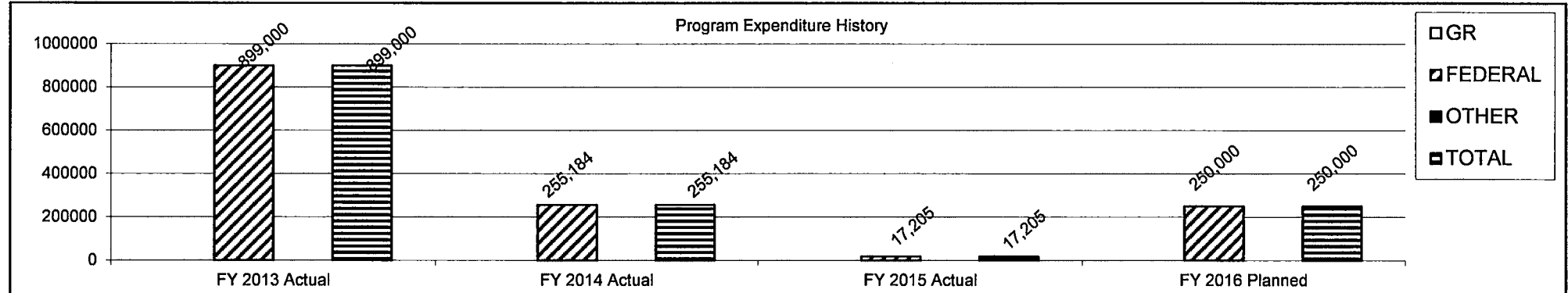
3. Are there federal matching requirements? If yes, please explain.

No. Generally, contractors are paid from new federal funds resulting from successful revenue maximization projects. There may be a state match required to receive the additional funds.

4. Is this a federally mandated program? If yes, please explain.

No.

5. Provide actual expenditures for the prior three fiscal years and planned expenditures for the current fiscal year.



Planned FY 2016 expenditures are net of reserves.

6. What are the sources of the "Other " funds?

N/A

PROGRAM DESCRIPTION

Department: Social Services

HB Section: 11.045

Program Name: Revenue Maximization

Program is found in the following core budget(s): Revenue Maximization

7a. Provide an effectiveness measure.

FFY	Medicaid New Revenues		TANF Revenues		SSDI Revenues	
	Projected	Actual	Projected	Actual	Projected	Actual
2013	\$10,900,000	\$0	\$10,000,000	\$18,982,220	\$0	\$0
2014	\$1,000,000	\$0	\$0	\$0	\$0	\$0
2015	\$1,000,000	\$0	TBD	\$0	\$0	\$0
2016	Unknown		Unknown*		Unknown	
2017	Unknown		Unknown*		Unknown	

Fiscal Year 2013 TANF Revenues reflect TANF Contingency Funds

*Additional TANF Revenues are dependent on the availability of TANF contingency fund.

7b. Provide an efficiency measure.

N/A

7c. Provide the number of clients/individuals served, if applicable.

N/A

7d. Provide a customer satisfaction measure, if available.

N/A

Receipt and Disbursement- Refunds

DECISION ITEM SUMMARY

Budget Unit									
Decision Item	FY 2015	FY 2015	FY 2016	FY 2016	FY 2017	FY 2017	*****	*****	
Budget Object Summary	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	SECURED	SECURED	
Fund	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	COLUMN	COLUMN	
RECEIPT & DISBURSEMENT-REFUNDS									
CORE									
PROGRAM-SPECIFIC									
TITLE XIX-FEDERAL AND OTHER	6,561,543	0.00	5,528,000	0.00	5,528,000	0.00	0	0.00	
FEDERAL AND OTHER	451,703	0.00	1,500,000	0.00	1,500,000	0.00	0	0.00	
TEMP ASSIST NEEDY FAM FEDERAL	1,211	0.00	27,000	0.00	27,000	0.00	0	0.00	
DEPT OF SOC SERV FEDERAL & OTH	181,165	0.00	5,000,000	0.00	5,000,000	0.00	0	0.00	
FEDERAL STIMULUS-DSS	2,229	0.00	0	0.00	0	0.00	0	0.00	
PHARMACY REBATES	91	0.00	25,000	0.00	25,000	0.00	0	0.00	
THIRD PARTY LIABILITY COLLECT	368,222	0.00	369,000	0.00	369,000	0.00	0	0.00	
PREMIUM	2,649,964	0.00	2,650,000	0.00	2,650,000	0.00	0	0.00	
TOTAL - PD	10,216,128	0.00	15,099,000	0.00	15,099,000	0.00	0	0.00	
TOTAL	10,216,128	0.00	15,099,000	0.00	15,099,000	0.00	0	0.00	
GRAND TOTAL	\$10,216,128	0.00	\$15,099,000	0.00	\$15,099,000	0.00	\$0	0.00	

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CORE DECISION ITEM

Department: Social Services
Division: Finance and Administrative Services
Core: Receipt and Disbursement - Refunds

Budget Unit: 88853C
HB Section: 11.050

1. CORE FINANCIAL SUMMARY

FY 2017 Budget Request				
	GR	Federal	Other	Total
PS				
EE				
PSD		12,055,000	3,044,000	15,099,000
TRF				
Total		12,055,000	3,044,000	15,099,000
FTE				0.00

Est. Fringe	0	0	0	0
<i>Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.</i>				

Other Funds: Third Party Liability Collections Fund (0120)
Premium Fund (0885)
Pharmacy Rebates (0114)

FY 2017 Governor's Recommendation				
	GR	Federal	Other	Total
PS				
EE				
PSD				
TRF				
Total				0
FTE				0.00

Est. Fringe	0	0	0	0
<i>Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.</i>				

2. CORE DESCRIPTION

Core budget for the Division of Finance and Administrative Services to manage (refund) incorrectly deposited receipts.

3. PROGRAM LISTING (list programs included in this core funding)

Receipt and Disbursement - Refunds

CORE DECISION ITEM

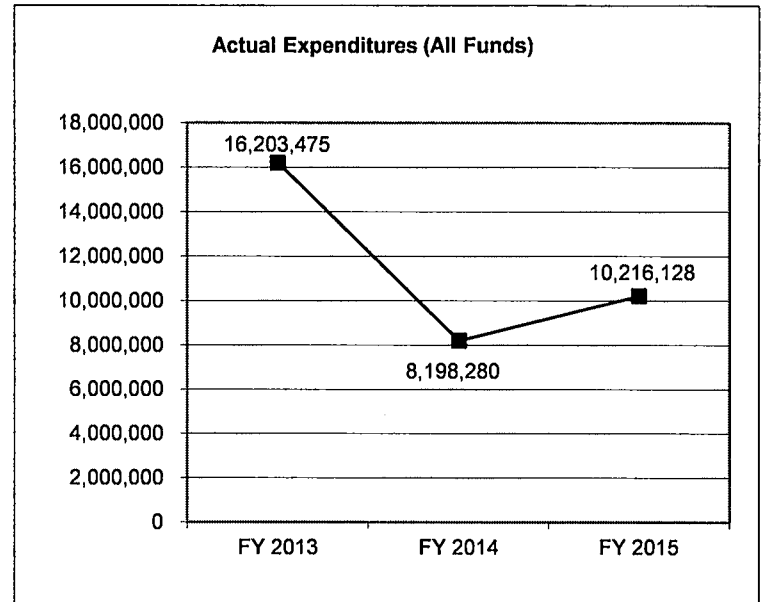
Department: Social Services
Division: Finance and Administrative Services
Core: Receipt and Disbursement - Refunds

Budget Unit: 88853C

HB Section: 11.050

4. FINANCIAL HISTORY

	FY 2013 Actual	FY 2014 Actual	FY 2015 Actual	FY 2016 Current Yr.
Appropriation (All Funds)	2,500,000	9,989,000	15,099,000	15,099,000
Less Reverted (All Funds)	0	0	0	N/A
Less Restricted (All Funds)	0	0	0	N/A
Budget Authority (All Funds)	16,374,206	9,989,000	15,099,000	N/A
Actual Expenditures (All Funds)	16,203,475	8,198,280	10,216,128	N/A
Unexpended (All Funds)	(13,703,475)	1,790,720	4,882,872	N/A
Unexpended, by Fund:				
General Revenue	0	0	0	N/A
Federal	(12,411,603)	1,359,221	4,857,149	N/A
Other	(1,291,872)	431,499	25,723	N/A
	(1)	(2)	(3)	



Reverted includes the statutory three- percent reserve (when applicable).

Restricted includes any Governor's Expenditure Restriction (when applicable).

NOTES:

(1) FY13 "E" increases and transfers of \$10,122,183 federal fund (0610) due to a repayment of federal deposits in excess of expenditures; \$2,410,405 federal fund (0163); \$12,542 Third Party Liability (0120); \$1,306,419 Premiums (0885)

(2) FY14 "E" authority was removed, additional authority was granted.

(3) FY15 Agency Reserve \$4,700,000 FF.

CORE RECONCILIATION DETAIL

**DEPARTMENT OF SOCIAL SERVICES
RECEIPT & DISBURSEMENT-REFUNDS**

5. CORE RECONCILIATION DETAIL

	Budget Class	FTE	GR	Federal	Other	Total	Explanation
TAFP AFTER VETOES							
	PD	0.00	0	12,055,000	3,044,000	15,099,000	
	Total	0.00	0	12,055,000	3,044,000	15,099,000	
DEPARTMENT CORE REQUEST							
	PD	0.00	0	12,055,000	3,044,000	15,099,000	
	Total	0.00	0	12,055,000	3,044,000	15,099,000	
GOVERNOR'S RECOMMENDED CORE							
	PD	0.00	0	12,055,000	3,044,000	15,099,000	
	Total	0.00	0	12,055,000	3,044,000	15,099,000	

DECISION ITEM DETAIL

Budget Unit	FY 2015	FY 2015	FY 2016	FY 2016	FY 2017	FY 2017	*****	*****
Decision Item	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	SECURED	SECURED
Budget Object Class	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	COLUMN	COLUMN
RECEIPT & DISBURSEMENT-REFUNDS								
CORE								
REFUNDS	10,216,128	0.00	15,099,000	0.00	15,099,000	0.00	0	0.00
TOTAL - PD	10,216,128	0.00	15,099,000	0.00	15,099,000	0.00	0	0.00
GRAND TOTAL	\$10,216,128	0.00	\$15,099,000	0.00	\$15,099,000	0.00	\$0	0.00
GENERAL REVENUE	\$0	0.00	\$0	0.00	\$0	0.00		0.00
FEDERAL FUNDS	\$7,197,851	0.00	\$12,055,000	0.00	\$12,055,000	0.00		0.00
OTHER FUNDS	\$3,018,277	0.00	\$3,044,000	0.00	\$3,044,000	0.00		0.00

PROGRAM DESCRIPTION

Department: Social Services

HB Section: 11.050

Program Name: Receipt and Disbursement--Refunds

Program is found in the following core budget(s): Receipt and Disbursement--Refunds

1. What does this program do?

These appropriations allows the Department to make timely deposits of all receipts and then to make refunds or corrections when necessary. Pursuing this method creates additional interest earnings for the state treasury. Delaying the deposit of funds increases the chance that funds will be misused. The State Auditor, who routinely reviews the cash receipt function of the department for accuracy and timeliness, endorses prompt deposit of all funds received. The appropriations also affords the division the authority to make correcting payments in the event funds were originally deposited to an inappropriate fund or when refunds to the payer are required due to an original overpayment.

The Department of Social Services receives hundreds of checks daily. Fiscal integrity and internal controls over cash receipts call for prompt deposit of all funds until a determination can be made as to proper deposit or distribution of the funds. A typical transaction would be when insurance companies and/or other parties liable for medical bills of clients reimburse Medicaid for the entire cost of the care rather than only the portion paid by Medicaid. Later, when the proper amount is determined, a refund is issued from this account for the difference. Another frequent use of this appropriation is to refund a portion of the premium paid by a family when they leave the program.

2. What is the authorization for this program, i.e., federal or state statute, etc.? (Include the federal program number, if applicable.)

State Statute: 660.010, RSMo.

3. Are there federal matching requirements? If yes, please explain.

No.

4. Is this a federally mandated program? If yes, please explain.

No.

PROGRAM DESCRIPTION

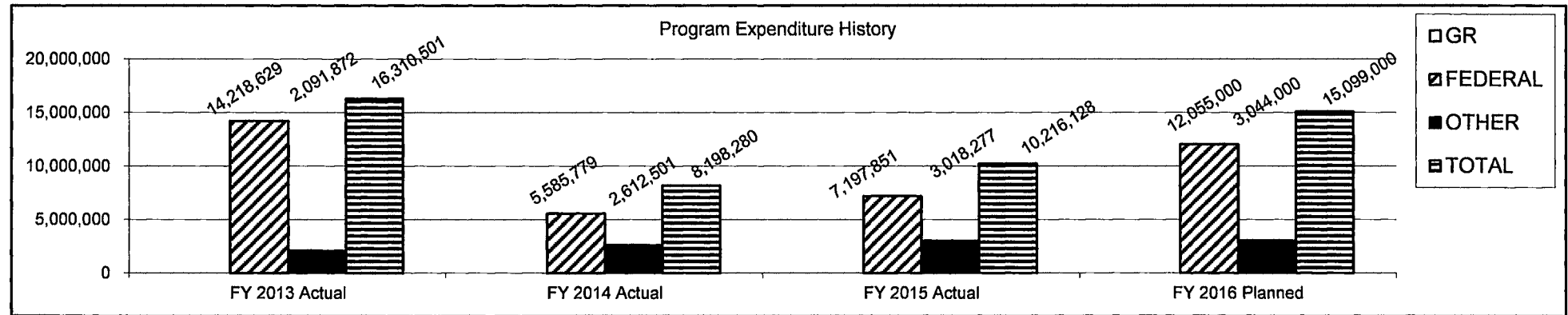
Department: Social Services

HB Section: 11.050

Program Name: Receipt and Disbursement--Refunds

Program is found in the following core budget(s): Receipt and Disbursement--Refunds

5. Provide actual expenditures for the prior three fiscal years and planned expenditures for the current fiscal year.



6. What are the sources of the "Other" funds?

Pharmacy Rebates (0114), Third Party Liability Collections Fund (0120), and Premium Fund (0885).

7a. Provide an effectiveness measure.

SFY	Amount of Refunds Processed	
	Projected	Actual
2013	\$6,300,000	\$16,310,501
2014	\$9,989,000	\$8,198,280
2015	\$9,989,000	\$10,216,128
2016	\$15,099,000	
2017	\$15,099,000	

7b. Provide an efficiency measure.

N/A

PROGRAM DESCRIPTION

Department: Social Services

HB Section: 11.050

Program Name: Receipt and Disbursement--Refunds

Program is found in the following core budget(s): Receipt and Disbursement--Refunds

7c. Provide the number of clients/individuals served, if applicable.

N/A

7d. Provide a customer satisfaction measure, if available.

N/A

Neglected and Delinquent Children

DECISION ITEM SUMMARY

Budget Unit									
Decision Item	FY 2015	FY 2015	FY 2016	FY 2016	FY 2017	FY 2017	*****	*****	
Budget Object Summary	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	SECURED	SECURED	
Fund	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	COLUMN	COLUMN	
NEGLECTED & DELINQUENT CHLDRN									
CORE									
PROGRAM-SPECIFIC									
GENERAL REVENUE	1,389,862	0.00	1,504,000	0.00	1,504,000	0.00	0	0.00	
TOTAL - PD	1,389,862	0.00	1,504,000	0.00	1,504,000	0.00	0	0.00	
TOTAL	1,389,862	0.00	1,504,000	0.00	1,504,000	0.00	0	0.00	
GRAND TOTAL	\$1,389,862	0.00	\$1,504,000	0.00	\$1,504,000	0.00	\$0	0.00	

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CORE DECISION ITEM

Department: Social Services
Division: Finance and Administrative Services
Core: Neglected and Delinquent Children

Budget Unit: 88854C
HB Section: 11.055

1. CORE FINANCIAL SUMMARY

FY 2017 Budget Request				
	GR	Federal	Other	Total
PS				
EE				
PSD	1,504,000			1,504,000
TRF				
Total	1,504,000			1,504,000
FTE				0.00

Est. Fringe	0	0	0	0
Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.				

Other Funds:

2. CORE DESCRIPTION

Core budget for state payments to counties for juveniles in county detention centers, pursuant to Sections 211.151 and 211.156, RSMo

3. PROGRAM LISTING (list programs included in this core funding)

Payments to counties for neglected and delinquent children.

FY 2017 Governor's Recommendation				
	GR	Federal	Other	Total
PS				
EE				
PSD				
TRF				
Total				0
FTE				0.00

Est. Fringe	0	0	0	0
Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.				

CORE DECISION ITEM

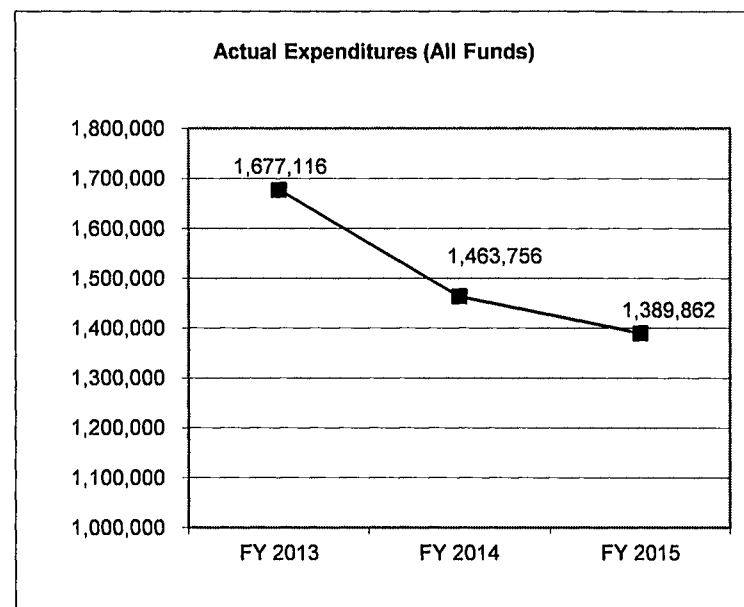
Department: Social Services
Division: Finance and Administrative Services
Core: Neglected and Delinquent Children

Budget Unit: 88854C

HB Section: 11.055

4. FINANCIAL HISTORY

	FY 2013 Actual	FY 2014 Actual	FY 2015 Actual	FY 2016 Current Yr.
Appropriation (All Funds)	2,100,000	1,900,000	1,900,000	1,504,000
Less Reverted (All Funds)	(63,000)	(57,000)	(57,000)	N/A
Less Restricted (All Funds)	0	0	0	N/A
Budget Authority (All Funds)	2,037,000	1,843,000	1,843,000	N/A
Actual Expenditures (All Funds)	1,677,116	1,463,756	1,389,862	N/A
Unexpended (All Funds)	359,884	379,244	453,138	N/A
Unexpended, by Fund:				
General Revenue	359,884	379,244	453,138	N/A
Federal	0	0	0	N/A
Other	0	0	0	N/A
		(1)		(2)



Reverted includes the statutory three- percent reserve (when applicable).
 Restricted includes any Governor's Expenditure Restriction (when applicable).

NOTES:

(1) FY14 Core reduction of \$200,000.

(2) FY16 Core reduction of \$96,000

CORE RECONCILIATION DETAIL

**DEPARTMENT OF SOCIAL SERVICES
NEGLECTED & DELINQUENT CHLDNR**

5. CORE RECONCILIATION DETAIL

	Budget Class	FTE	GR	Federal	Other	Total	Explanation
TAFP AFTER VETOES							
	PD	0.00	1,504,000	0	0	1,504,000	
	Total	0.00	1,504,000	0	0	1,504,000	
DEPARTMENT CORE REQUEST							
	PD	0.00	1,504,000	0	0	1,504,000	
	Total	0.00	1,504,000	0	0	1,504,000	
GOVERNOR'S RECOMMENDED CORE							
	PD	0.00	1,504,000	0	0	1,504,000	
	Total	0.00	1,504,000	0	0	1,504,000	

DECISION ITEM DETAIL

Budget Unit	FY 2015	FY 2015	FY 2016	FY 2016	FY 2017	FY 2017	*****	*****
Decision Item	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	SECURED	SECURED
Budget Object Class	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	COLUMN	COLUMN
NEGLECTED & DELINQUENT CHLDRN								
CORE								
PROGRAM DISTRIBUTIONS	1,389,862	0.00	1,504,000	0.00	1,504,000	0.00	0	0.00
TOTAL - PD	1,389,862	0.00	1,504,000	0.00	1,504,000	0.00	0	0.00
GRAND TOTAL	\$1,389,862	0.00	\$1,504,000	0.00	\$1,504,000	0.00	\$0	0.00
GENERAL REVENUE	\$1,389,862	0.00	\$1,504,000	0.00	\$1,504,000	0.00		0.00
FEDERAL FUNDS	\$0	0.00	\$0	0.00	\$0	0.00		0.00
OTHER FUNDS	\$0	0.00	\$0	0.00	\$0	0.00		0.00

PROGRAM DESCRIPTION

Department: Social Services

HB Section: 11.055

Program Name: Neglected and Delinquent Children

Program is found in the following core budget(s): Neglected and Delinquent Children

1. What does this program do?

Provides payments to approximately 25 county youth detention programs for juveniles detained in the juvenile justice system. Payments are made in accordance with Section 211.156 RSMo. at a daily rate between \$14 and \$37 established by appropriation. The General Assembly appropriated funds for FY16 to provide a daily reimbursement rate of \$14 as authorized by law.

County detention facilities administered locally by the counties and circuit courts are part of the continuum of services designed to protect Missourians from youth that have entered the juvenile justice system. Counties submit reimbursement requests to the Division of Finance and Administrative Services (DFAS) monthly. The DFAS requires the counties to certify in writing that the child for whom reimbursement is requested has been detained in accordance with state statute.

2. What is the authorization for this program, i.e., federal or state statute, etc.? (Include the federal program number, if applicable.)

State Statute: RSMo. 211.151, 211.156

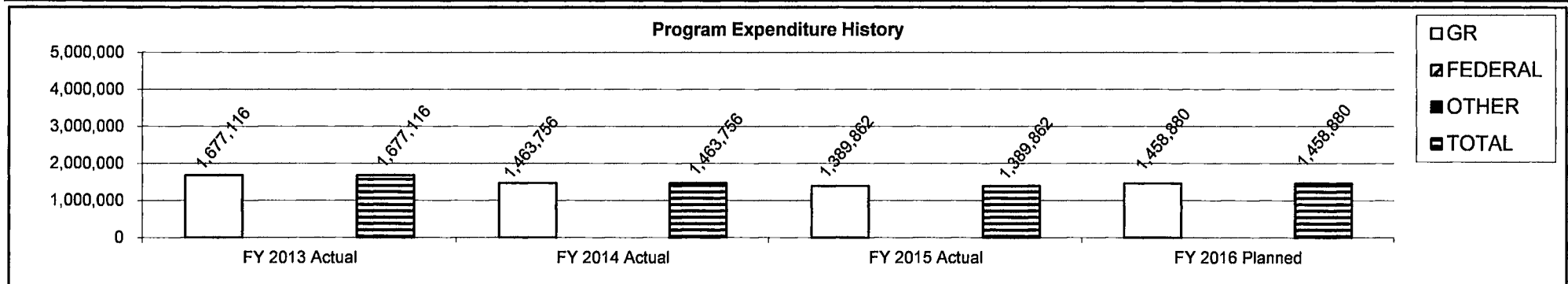
3. Are there federal matching requirements? If yes, please explain.

No.

4. Is this a federally mandated program? If yes, please explain.

No.

5. Provide actual expenditures for the prior three fiscal years and planned expenditures for the current fiscal year.



Planned FY 2016 expenditures are net of reverted.

PROGRAM DESCRIPTION

Department: Social Services

HB Section: 11.055

Program Name: Neglected and Delinquent Children

Program is found in the following core budget(s): Neglected and Delinquent Children

6. What are the sources of the "Other " funds?

N/A

7a. Provide an effectiveness measure.

N/A

7b. Provide an efficiency measure.

N/A

7c. Provide the number of clients/individuals served, if applicable.

SFY	Number of Detention Days Reimbursed	
	Projected	Actual
2013	154,000	119,794
2014	120,000	104,554
2015	105,000	99,276
2016	105,000	
2017	105,000	

7d. Provide a customer satisfaction measure, if available.

N/A

Division of Legal Services

DECISION ITEM SUMMARY

Budget Unit								
Decision Item	FY 2015	FY 2015	FY 2016	FY 2016	FY 2017	FY 2017	*****	*****
Budget Object Summary	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	SECURED	SECURED
Fund	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	COLUMN	COLUMN
DIVISION OF LEGAL SERVICES								
CORE								
PERSONAL SERVICES								
GENERAL REVENUE	1,618,746	39.48	1,765,703	46.62	1,555,162	41.62	0	0.00
DEPT OF SOC SERV FEDERAL & OTH	3,033,301	73.82	3,072,595	67.14	3,072,595	67.14	0	0.00
THIRD PARTY LIABILITY COLLECT	567,523	13.86	571,974	13.18	571,974	13.18	0	0.00
CHILD SUPPORT ENFORCEMENT FUND	78,432	1.93	167,287	3.03	167,287	3.03	0	0.00
TOTAL - PS	5,298,002	129.09	5,577,559	129.97	5,367,018	124.97	0	0.00
EXPENSE & EQUIPMENT								
GENERAL REVENUE	34,991	0.00	31,577	0.00	31,577	0.00	0	0.00
DEPT OF SOC SERV FEDERAL & OTH	337,750	0.00	390,834	0.00	335,834	0.00	0	0.00
THIRD PARTY LIABILITY COLLECT	32,000	0.00	90,076	0.00	90,076	0.00	0	0.00
TOTAL - EE	404,741	0.00	512,487	0.00	457,487	0.00	0	0.00
PROGRAM-SPECIFIC								
DEPT OF SOC SERV FEDERAL & OTH	40,084	0.00	0	0.00	55,000	0.00	0	0.00
TOTAL - PD	40,084	0.00	0	0.00	55,000	0.00	0	0.00
TOTAL	5,742,827	129.09	6,090,046	129.97	5,879,505	124.97	0	0.00
GRAND TOTAL	\$5,742,827	129.09	\$6,090,046	129.97	\$5,879,505	124.97	\$0	0.00

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CORE DECISION ITEM

Department: Social Services
Division: Legal Services
Core: Legal Services

Budget Unit: 88912C
HB Section: 11.060

1. CORE FINANCIAL SUMMARY

FY 2017 Budget Request				
	GR	Federal	Other	Total
PS	1,555,162	3,072,595	739,261	5,367,018
EE	31,577	335,834	90,076	457,487
PSD		55,000		55,000
TRF				
Total	1,586,739	3,463,429	829,337	5,879,505
FTE	41.62	67.14	16.21	124.97

Est. Fringe	844,899	1,517,010	365,557	2,727,467
<i>Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.</i>				

Other Funds: Third Party Liability Collections Fund (0120)
Child Support Enforcement Fund (0169)

FY 2017 Governor's Recommendation				
	GR	Federal	Other	Total
PS				
EE				
PSD				
TRF				
Total				0
FTE				0.00

Est. Fringe	0	0	0	0
<i>Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.</i>				

2. CORE DESCRIPTION

Core funding for the Division of Legal Services (DLS) to provide comprehensive legal support to all program and support divisions in the Department of Social Services.

3. PROGRAM LISTING (list programs included in this core funding)

Division of Legal Services

CORE DECISION ITEM

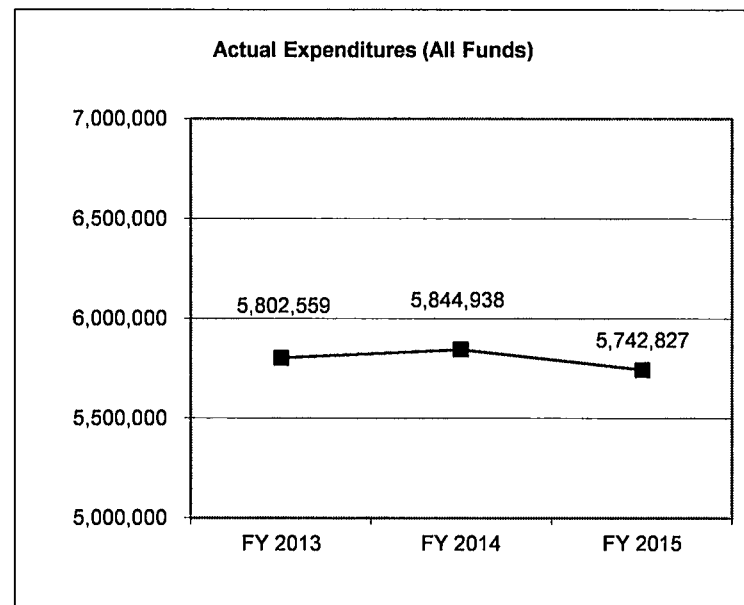
Department: Social Services
Division: Legal Services
Core: Legal Services

Budget Unit: 88912C

HB Section: 11.060

4. FINANCIAL HISTORY

	FY 2013 Actual	FY 2014 Actual	FY 2015 Actual	FY 2016 Current Yr.
Appropriation (All Funds)	6,301,862	6,247,041	6,302,799	6,090,046
Less Reverted (All Funds)	(52,943)	(50,604)	(51,146)	N/A
Less Restricted (All Funds)	0	0	0	N/A
Budget Authority (All Funds)	6,248,919	6,196,437	6,251,653	N/A
Actual Expenditures (All Funds)	5,802,559	5,844,938	5,742,827	N/A
Unexpended (All Funds)	446,360	351,499	508,826	N/A
Unexpended, by Fund:				
General Revenue	59	(1)	0	N/A
Federal	293,079	295,987	330,625	N/A
Other	153,222	55,513	178,200	N/A
	(1)	(2)	(3)	(4)



Reverted includes the statutory three- percent reserve (when applicable).
Restricted includes any Governor's Expenditure Restriction (when applicable).

NOTES:

(1) FY13 \$271,354 Federal Fund agency reserve, \$153,065 Third Party Liability fund agency reserve.

(2) FY14 \$271,354 Federal Fund agency reserve, \$54,648 Third Party Liability fund agency reserve.

(3) FY15 core reduction of 2% professional services \$15 GR

(4) FY16 Core reduction \$114,720 GR.

CORE RECONCILIATION DETAIL

DEPARTMENT OF SOCIAL SERVICES DIVISION OF LEGAL SERVICES

5. CORE RECONCILIATION DETAIL

			Budget Class	FTE	GR	Federal	Other	Total	Explanation
TAFP AFTER VETOES									
			PS	129.97	1,765,703	3,072,595	739,261	5,577,559	
			EE	0.00	31,577	390,834	90,076	512,487	
			Total	129.97	1,797,280	3,463,429	829,337	6,090,046	
DEPARTMENT CORE ADJUSTMENTS									
Transfer Out	255	9794	PS	(5.00)	(210,541)	0	0	(210,541)	Transfer pilot program to OSCA
Core Reallocation	266	2965	EE	0.00	0	(55,000)	0	(55,000)	Core reallocations will more closely align the budget with planned expenditures
Core Reallocation	266	2965	PD	0.00	0	55,000	0	55,000	Core reallocations will more closely align the budget with planned expenditures
Core Reallocation	267	9794	PS	0.00	0	0	0	(0)	
Core Reallocation	267	2964	PS	0.00	0	0	0	0	
Core Reallocation	267	1009	PS	0.00	0	0	0	(0)	
NET DEPARTMENT CHANGES				(5.00)	(210,541)	0	0	(210,541)	
DEPARTMENT CORE REQUEST									
			PS	124.97	1,555,162	3,072,595	739,261	5,367,018	
			EE	0.00	31,577	335,834	90,076	457,487	
			PD	0.00	0	55,000	0	55,000	
			Total	124.97	1,586,739	3,463,429	829,337	5,879,505	
GOVERNOR'S RECOMMENDED CORE									
			PS	124.97	1,555,162	3,072,595	739,261	5,367,018	

CORE RECONCILIATION DETAIL

**DEPARTMENT OF SOCIAL SERVICES
DIVISION OF LEGAL SERVICES**

5. CORE RECONCILIATION DETAIL

	Budget Class	FTE	GR	Federal	Other	Total	Explanation
GOVERNOR'S RECOMMENDED CORE							
	EE	0.00	31,577	335,834	90,076	457,487	
	PD	0.00	0	55,000	0	55,000	
	Total	124.97	1,586,739	3,463,429	829,337	5,879,505	

DECISION ITEM DETAIL

Budget Unit	FY 2015	FY 2015	FY 2016	FY 2016	FY 2017	FY 2017	*****	*****
Decision Item	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	SECURED	SECURED
Budget Object Class	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	COLUMN	COLUMN
DIVISION OF LEGAL SERVICES								
CORE								
SR OFC SUPPORT ASST (CLERICAL)	2,323	0.09	28,659	1.00	28,659	1.00	0	0.00
ADMIN OFFICE SUPPORT ASSISTANT	127,324	4.07	183,886	4.49	127,324	4.49	0	0.00
OFFICE SUPPORT ASST (KEYBRD)	232,085	10.18	255,180	11.00	232,085	11.00	0	0.00
SR OFC SUPPORT ASST (KEYBRD)	390,856	15.13	327,846	12.00	327,846	12.00	0	0.00
RESEARCH ANAL I	34,755	1.00	34,916	1.00	34,916	1.00	0	0.00
EXECUTIVE I	0	0.00	29,349	1.00	29,349	1.00	0	0.00
PROGRAM DEVELOPMENT SPEC	44,064	1.00	44,277	1.00	44,277	1.00	0	0.00
CLAIMS & RESTITUTION TECH I	0	0.00	400	0.16	400	0.16	0	0.00
CLAIMS & RESTITUTION TECH II	0	0.00	137	0.02	137	0.02	0	0.00
INVESTIGATOR I	164,551	5.16	108,253	2.00	108,253	2.00	0	0.00
INVESTIGATOR II	596,730	15.69	775,022	16.75	564,481	11.75	0	0.00
INVESTIGATOR III	533,552	12.67	748,215	15.02	748,215	15.02	0	0.00
HEARINGS OFFICER	0	0.00	252	0.00	252	0.00	0	0.00
INVESTIGATION MGR B1	49,225	0.99	88,833	2.00	88,833	2.00	0	0.00
SOCIAL SERVICES MGR, BAND 1	42,481	1.00	42,421	1.00	42,421	1.00	0	0.00
DIVISION DIRECTOR	92,727	1.00	93,215	1.00	93,228	1.00	0	0.00
DEPUTY DIVISION DIRECTOR	72,774	1.01	73,739	1.00	73,739	1.00	0	0.00
LEGAL COUNSEL	1,435,006	27.84	1,427,215	30.29	1,427,215	30.29	0	0.00
HEARINGS OFFICER	1,081,077	24.07	1,023,357	22.37	1,114,658	22.90	0	0.00
CLERK	0	0.00	11,531	0.53	0	0.00	0	0.00
TYPIST	0	0.00	126	0.00	0	0.00	0	0.00
MISCELLANEOUS TECHNICAL	293	0.00	0	0.00	0	0.00	0	0.00
MISCELLANEOUS PROFESSIONAL	54,724	0.83	58,605	1.12	58,605	1.12	0	0.00
SPECIAL ASST PROFESSIONAL	193,698	3.36	57,183	1.00	57,183	1.00	0	0.00
SPECIAL ASST OFFICE & CLERICAL	149,757	4.00	156,861	4.00	156,861	4.00	0	0.00
INVESTIGATOR	0	0.00	8,081	0.22	8,081	0.22	0	0.00
TOTAL - PS	5,298,002	129.09	5,577,559	129.97	5,367,018	124.97	0	0.00
TRAVEL, IN-STATE	34,901	0.00	36,025	0.00	36,025	0.00	0	0.00
TRAVEL, OUT-OF-STATE	6,055	0.00	1,459	0.00	1,459	0.00	0	0.00
SUPPLIES	163,165	0.00	92,453	0.00	116,288	0.00	0	0.00
PROFESSIONAL DEVELOPMENT	36,996	0.00	48,325	0.00	38,325	0.00	0	0.00
COMMUNICATION SERV & SUPP	86,973	0.00	148,978	0.00	143,978	0.00	0	0.00

DECISION ITEM DETAIL

Budget Unit	FY 2015	FY 2015	FY 2016	FY 2016	FY 2017	FY 2017	*****	*****
Decision Item	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	SECURED	SECURED
Budget Object Class	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	COLUMN	COLUMN
DIVISION OF LEGAL SERVICES								
CORE								
PROFESSIONAL SERVICES	29,922	0.00	78,309	0.00	29,309	0.00	0	0.00
HOUSEKEEPING & JANITORIAL SERV	489	0.00	1,276	0.00	1,276	0.00	0	0.00
M&R SERVICES	21,151	0.00	36,359	0.00	21,524	0.00	0	0.00
COMPUTER EQUIPMENT	1,011	0.00	0	0.00	0	0.00	0	0.00
MOTORIZED EQUIPMENT	0	0.00	30,165	0.00	30,165	0.00	0	0.00
OFFICE EQUIPMENT	2,893	0.00	10,684	0.00	10,684	0.00	0	0.00
OTHER EQUIPMENT	14,177	0.00	7,252	0.00	7,252	0.00	0	0.00
PROPERTY & IMPROVEMENTS	0	0.00	380	0.00	380	0.00	0	0.00
BUILDING LEASE PAYMENTS	619	0.00	8,138	0.00	8,138	0.00	0	0.00
EQUIPMENT RENTALS & LEASES	372	0.00	2,667	0.00	2,667	0.00	0	0.00
MISCELLANEOUS EXPENSES	6,017	0.00	10,017	0.00	10,017	0.00	0	0.00
TOTAL - EE	404,741	0.00	512,487	0.00	457,487	0.00	0	0.00
DEBT SERVICE	40,084	0.00	0	0.00	55,000	0.00	0	0.00
TOTAL - PD	40,084	0.00	0	0.00	55,000	0.00	0	0.00
GRAND TOTAL	\$5,742,827	129.09	\$6,090,046	129.97	\$5,879,505	124.97	\$0	0.00
GENERAL REVENUE	\$1,653,737	39.48	\$1,797,280	46.62	\$1,586,739	41.62		0.00
FEDERAL FUNDS	\$3,411,135	73.82	\$3,463,429	67.14	\$3,463,429	67.14		0.00
OTHER FUNDS	\$677,955	15.79	\$829,337	16.21	\$829,337	16.21		0.00

PROGRAM DESCRIPTION

Department: Social Services

HB Section: 11.060

Program Name: Division of Legal Services

Program is found in the following core budget(s): Division of Legal Services

1. What does this program do?

The Division of Legal Services (DLS) provides comprehensive legal support to all program and support divisions in the Department of Social Services (DSS) to assist these agencies in accomplishing the Department's goals and objectives.

DLS is functionally organized into four major sections:

Litigation

The Litigation Section provides legal counsel and representation to the Department of Social Services and its separate divisions. The Chief Counsel for Litigation administers the section and assists the General Counsel in providing legal assistance and advice to the DSS Director to ensure that the programs and policies of the Department are implemented in the manner provided by law. Litigation attorneys are based in offices in Jefferson City, St. Louis, Independence and Springfield.

The primary focus of the litigation attorneys is to provide legal representation to the Children's Division (CD) in Juvenile Court to support the children in achieving safe, stable, permanent homes; to ensure integrity and accountability in the administration of income maintenance programs and to combat waste, fraud and abuse in DSS' programs. DLS attorneys have also represented DSS in administrative hearings in TANF (Temporary Assistance for Needy Families) drug testing cases in SFY 2014.

Additional duties include:

- providing legal advice and representation to the child abuse and neglect hotline system, and defending the decisions made by the Department in Circuit Court;
- providing competent and zealous litigation support to CD in child abuse and neglect investigations, enhancing the effectiveness of the program by ensuring that perpetrators of abuse and neglect are properly identified in the Central Registry;
- providing legal advice, training and courtroom representation for CD in the Juvenile and Circuit Courts of the State;
- providing legal advice and representation to CD on matters relating to licensure of foster homes, including actions pertaining to sanctioning of these entities;
- providing legal research to the Department's General Counsel and the program divisions;
- reviewing proposed legislation and preparing fiscal notes;
- reviewing and drafting of contracts between divisions and nongovernmental service providers;
- reviewing and drafting memorandums of understanding between the department/divisions and other governmental entities;
- providing legal advice and courtroom representation to the Division of Youth Services to assure that its mission of addressing the needs of delinquent youth is attained;
- providing legal advice and counsel to the MO HealthNet Division in administering the MO HealthNet program;
- providing legal advice, representation and counsel to the Family Support Division in administering the income maintenance and child support programs;
- serving as a liaison between the Department and its divisions, and the Missouri Attorney General's Office on cases involving litigation involving the Department;
- providing legal advice and counsel to the other support divisions within the Department.

Administrative Hearings

The Administrative Hearings Section is comprised of hearing officers based in Jefferson City, St. Louis and Independence who conduct hearings related to child support enforcement and public benefits. The licensed attorneys who conduct child support hearings are qualified and trained to provide full and fair hearings in all facets of the child support process, including establishment, enforcement, and modification of administrative child support orders.

PROGRAM DESCRIPTION

Department: Social Services

HB Section: 11.060

Program Name: Division of Legal Services

Program is found in the following core budget(s): Division of Legal Services

Hearing officers within the Administrative Hearings Section also provide full and fair administrative hearings for public benefit and service recipients who are challenging a decision of the Family Support Division or the MO HealthNet Division. These due process hearings provide a forum for determining whether the denial or termination of public benefits or services was justified. These hearing officers are able to provide due process to all participants expeditiously and promote the integrity of state programs, including food stamps, cash assistance, and medical assistance programs.

Hearing officers also hear provider appeals of Children's Divisions' decisions to deny or revoke the registration of child care providers from the state's childcare subsidy program and conduct hearings on adoption and foster home licensure.

Investigations

The Investigation Section is divided into three units: Welfare Investigations, Claims and Restitution, and Special Assignment Unit.

The Welfare Investigation Unit (WIU) is divided into five regions: Independence, St. Louis, Jefferson City, Springfield, and Sikeston. The WIU primarily investigates allegations of recipient fraud and abuse involving the various public assistance programs administered by DSS including but not limited to: Food Stamps, TANF, Blind Pension, Child Care (recipient and provider), MO HealthNet (MHD), Energy Assistance, and complaints of EBT trafficking. WIU also investigates employee threat referrals from all divisions of DSS.

The Claims and Restitution (C&R) unit operates and manages the Claims Accounting Restitution System (CARS). The CARS system tracks the establishment and collection efforts of all claims in the public assistance programs administered by DSS. The C&R unit also administers the Treasury Offset Program (TOP) and initiates collection actions, locates persons owing monies to the Department of Social Services, monitors payments and takes appropriate action on delinquent accounts. The TOP provides for the interception of individuals' federal income tax refunds to satisfy outstanding food stamp overpayments.

The Special Assignment Unit (SAU) is responsible for conducting criminal, personnel, and internal investigations to strengthen departmental integrity and for furnishing technical support and investigative assistance to the various DSS divisions in their administration and control of departmental programs. The SAU also assists in locating persons, identifying resources, conducting background investigations and associated research in support of DSS investigations, and conducting background checks on prospective DSS employees.

State Technical Assistance Team

The State Technical Assistance Team (STAT) assists in the investigation of child abuse, child neglect, child sexual abuse, child exploitation/pornography or child fatality cases, as described in Sections 660.520 to 660.527, RSMo, upon the request of local, state or federal law enforcement, prosecuting officials, Department of Social Services staff, representatives of the family courts, medical examiner, coroner or juvenile officer. As licensed peace officers by the Director of the Department of Public Safety pursuant to Chapter 590, RSMo, STAT investigators are deemed peace officers and have powers of arrest, limited to offenses involving child abuse, child neglect, child sexual abuse, child exploitation/pornography or child fatality. STAT assists county multidisciplinary teams in the development and implementation of protocols for the investigation and prosecution of child abuse, child neglect, child sexual abuse, child exploitation/pornography or child fatality.

STAT also manages Missouri's Child Fatality Review Program (RSMo 210.192, et. al.) with multidisciplinary panels in 114 counties and the City of St. Louis. Based on information received, risks to children are identified and prevention strategies are developed.

DLS also coordinates the department's compliance with the federal Health Insurance Portability and Accountability Act (HIPPA). HIPPA requires that the Department have a privacy officer to oversee the Department's implementation of HIPPA standards within the Department and training of Department employees on HIPPA standards and the continuous compliance with the rules.

PROGRAM DESCRIPTION

Department: Social Services

HB Section: 11.060

Program Name: Division of Legal Services

Program is found in the following core budget(s): Division of Legal Services

2. What is the authorization for this program, i.e., federal or state statute, etc.? (Include the federal program number, if applicable.)

Chapters 205, 207, 208, 210, 211, 219, 452, 453, 454, 455, 473, 621, 660 RSMo.; Medicaid 42 USC Chapter 7 subchapter XIX, Section 1396; 20 CFR404 1001-1096; 1501-1675 subchapter 8(1,2); 42 CFR440-441,483; 45 CFR205 and 206; TANF 45 CFR 233, 261, 262; 7 CFR 273.15; 7 CFR 273.16(e); 45 CFR 303.101; 45 CFR 302.50; 45 CFR 302.70 (2); 45 CFR 303.8(B); 45 CFR 303.100; 45 CFR 303.105; 7 CFR Section 273.18; 42 CFR Section 456.3(a); CFR Section 456.1--456.23; 42 USC Section 5106a; 42 USC Sections 670-680.

3. Are there federal matching requirements? If yes, please explain.

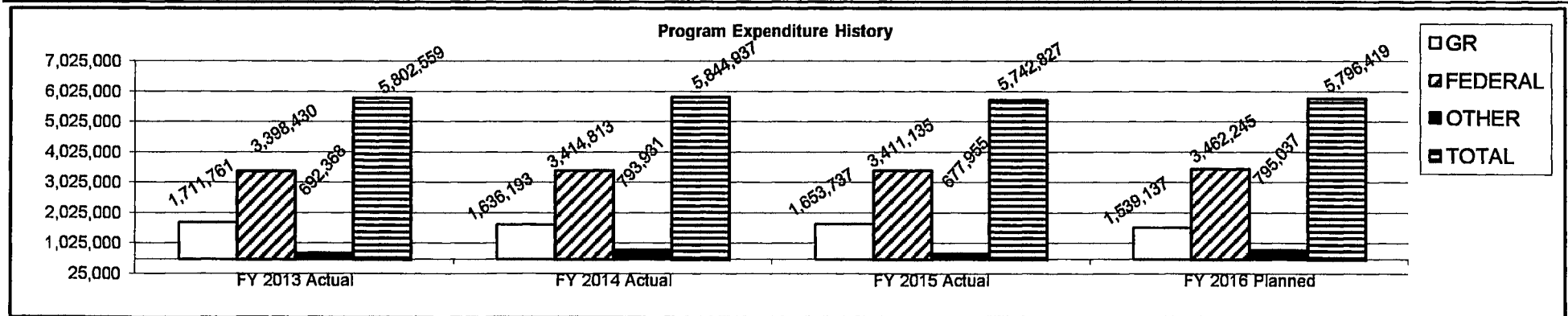
Federal matching requirements depend on the program DLS is supporting. For example, expenditures related to seeking permanency for children in the care and custody of the Children's Division could be eligible for the IV-E administrative match of 50% federal/50% state. Other expenditures are pooled with other administrative expenditures to earn a federal indirect rate.

4. Is this a federally mandated program? If yes, please explain.

Yes, in some areas. The Division of Legal Services (DLS) performs administrative hearings for the following federally mandated programs: MO HealthNet, TANF, Food Stamps and Child Support. DLS provides investigation services for food stamp fraud, claims and restitution and MO HealthNet fraud. The litigation section manages cases related to MO HealthNet utilization, child protection and permanency planning in the areas of foster care, adoption and reunification.

A complete list of federal mandates can be found with each program description in the Divisions that administer the above listed programs.

5. Provide actual expenditures for the prior three fiscal years and planned expenditures for the current fiscal year.



Planned FY 2016 expenditures are net of reserves and reverted.

PROGRAM DESCRIPTION

Department: Social Services

HB Section: 11.060

Program Name: Division of Legal Services

Program is found in the following core budget(s): Division of Legal Services

6. What are the sources of the "Other " funds?

Third Party Liability Collections Fund (0120) and Child Support Enforcement Fund (0169).

7a. Provide an effectiveness measure

Average Number of Months Between Permanency Planning Case
Assignment to Attorney and Closure

SFY	Projected	Actual
2013	12.0	12.0
2014	12.0	11.0
2015	12.0	12.0
2016	12.0	
2017	12.0	

Average Number of Days Between the Date a Child Support Hearing Request is
Received to the Date of the Hearing

SFY	Projected	Actual
2013	90	23
2014	30	24
2015	30	15
2016	21	
2017	21	

7b. Provide an efficiency measure.

Annual Recovered Amount of Fraudulently Received Public Assistance
Benefits

SFY	Projected	Actual*
2013	\$1.7 million	\$1.7 million
2014	\$1.7 million	\$1.7 million
2015	\$1.7 million	\$1.5 million
2016	\$1.5 million	
2017	\$1.5 million	
2018	\$1.5 million	

*Includes money collected from the Treasury Offset Program.

PROGRAM DESCRIPTION

Department: Social Services

HB Section: 11.060

Program Name: Division of Legal Services

Program is found in the following core budget(s): Division of Legal Services

7c. Provide the number of clients/individuals served, if applicable.

SFY	Number of Protective* Service Cases Closed		Hearing Section Decisions		Investigations Concluded (Investigation Section)		Criminal Investigation Concluded (STAT)	
	Projected	Actual	Projected	Actual	Projected	Actual	Projected	Actual
2013	1,100	1,251	29,934	30,815	6,500	3,724	225	164**
2014	1,100	1,207	30,000	20,135	5,000	4,489	200	177
2015	1,100	1,534	30,000	18,072	5,000	6,125	200	
2016	1,100		25,000		5,000		200	
2017	1,100		25,000		5,000		200	

*DLS/Litigation: In addition to protective services cases, DLS/Litigation attorneys closed an additional 4,459 legal matters in SFY 2015 that are not reflected in the permanency statistics. These matters include, defense of hotline decisions in circuit court, TA drug testing cases, subpoenas, foster care licensure, contract matters, legal advice and other matters.

**STAT experienced a decrease in concluded cases due to investigative staff turnover. Additionally, due to the complexity of cases where field investigations involved high technology examinations of computer and mobile devices, separate case numbers were not assigned for the examinations, making it simpler to maintain reports and evidence all under one case number.

7d. Provide a customer satisfaction measure, if available.

N/A